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# **national endowment for the arts**



## **guide to programs**

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# **national endowment for the arts**



## **guide to programs**

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**Mailing Address:**

National Endowment for the Arts,  
Washington, D.C. 20506

**For Visitors:**

The Endowment's offices are located in  
the Columbia Plaza complex at 2401 E  
Street, N.W. in Washington, D.C.

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National Endowment for the Arts.

**August 1975**



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This booklet is designed to help individuals and organizations determine if their project is eligible for assistance from the National Endowment for the Arts. The Guide outlines the general requirements for assistance and is not to be considered as guidelines for actual application.

Prospective applicants should first review the eligibility requirements and methods of funding described in **Essential Information for All Applicants** on page 5. Following this section are descriptions of the Endowment's Programs. Applicants should note that some projects not eligible for consideration in one Program area, may be eligible in another.

For quick reference, all application deadlines are listed in a calendar on page 85. Grant categories are indexed by project type and by arts discipline on page 87.

Applicants are urged to contact the appropriate Program for their project. All mail, including requests for application forms, must be addressed to the attention of an Endowment Program office. General inquiries may be addressed to the Program Information Office.

Program Information Office  
(202)634-6369  
National Endowment for the Arts  
Washington, D.C. 20506





**What It Is** The National Endowment for the Arts is an independent agency of the Federal Government which makes grants to organizations and individuals concerned with the arts throughout the United States. The major goals of the Arts Endowment are to make the arts more widely available to millions of Americans, to preserve our rich cultural heritage for present and future generations, to strengthen cultural organizations, and to encourage the creative development of our nation's finest talent.

These aims are accomplished by awarding grants to individuals of exceptional talent and to nonprofit tax-exempt organizations representing the highest quality in the fields of architecture and environmental arts, crafts, dance, education, expansion arts, folk arts, literature, museums, music, public media, theatre, visual arts among others. A separate program provides matching bloc grants to official state arts agencies which also receive grants from other Endowment program areas. Grants to organizations, with some exceptions, must be matched at least dollar for dollar. Grants to individuals generally carry no matching requirement.

**History and Structure** On September 3, 1964, Congress established the National Council on the Arts to make recommendations on matters relating to the cultural development of the nation. The following year, the Congress created the National Foundation on the Arts and the Humanities as an independent federal agency in the executive branch of the government. In establishing the Foundation, the Congress declared that:

"... the practice of art and the study of the humanities requires constant dedication and devotion and that, while no government can call a great artist or scholar into existence, it is necessary and appropriate for the Federal Government to help create and sustain not only a climate encouraging freedom of thought, imagination and inquiry but also the material conditions facilitating the release of this creative talent. . . ."

The Arts Endowment and its sister agency, the National Endowment for the

Humanities, are components of the National Foundation on the Arts and the Humanities. The two Endowments, advised by the National Council on the Arts and the National Council on the Humanities, respectively, formulate their own programs and policies while sharing certain administrative staff.

The National Council on the Arts is a Presidentially appointed body composed of the Chairman of the National Endowment for the Arts and 26 distinguished private citizens "who are widely recognized for their broad knowledge of, or expertise in, or for their profound interest in, the arts." By statute the Chairman of the National Endowment for the Arts is also Chairman of the National Council on the Arts. The Council advises the Endowment on policies, procedures, and programs in addition to making recommendations on applications. Current members of the National Council on the Arts are:

Nancy Hanks (Chairman), Maurice Abravanel, Angus L. Bowmer, Richard F. Brown, Henry J. Cauthen, Van Cliburn, Kenneth N. Dayton, Charles Eames, Clint Eastwood, Judith Jamison, James Earl Jones, Charles K. McWhorter, Rosalind Russell, Thomas Schippers, Gunther Schuller, George C. Seybolt, Beverly Sills, Billy Taylor, E. Leland Webber, Harry M. Weese, Eudora Welty, Dolores Wharton, Anne Potter Wilson, Robert E. Wise, and James Wyeth.

The National Foundation on the Arts and the Humanities also includes in its structure the Federal Council on the Arts and the Humanities composed of heads of twelve agencies and two members of Congress concerned with these fields.

**Funding  
of the  
Endowment**

The United States Congress appropriates money to the Endowment in the following categories:

**Program Funds**

This money is available to the Endowment to award grants to artists and organizations (including state and regional arts agencies) located throughout the country. Funds are generally awarded for fellowships and projects outlined in this booklet.

### **The Treasury Fund**

This money only becomes available when private donations are received by the Endowment at which time this special fund matches the donor's dollar with a federal dollar. The doubled amount is then granted by the Endowment in the same way Program Funds are granted. These funds are to encourage new and increased non-federal support for the arts. See page 5 on the Treasury Fund Method for detailed information. Please note that Treasury Fund grants are subject to the same review procedures and used for the same purposes as all other grants, and are generally for programs outlined in this booklet.

### **Accessibility to the Arts for the Handicapped**

At a meeting in September 1973, the National Council on the Arts adopted a resolution stating the policy of the National Endowment for the Arts regarding accessibility to the arts for the handicapped.

"One of the main goals of the National Endowment for the Arts is to assist in making the arts available to all Americans. The arts are a right, not a privilege. They are central to what our society is and what it can be. The National Council on the Arts believes very strongly that no citizen should be deprived of the beauty and the insights into the human experience that only the arts can impart.

"The National Council on the Arts believes that cultural institutions and individual artists could make a significant contribution to the lives of citizens who are physically handicapped. It therefore urges the National Endowment for the Arts to take a leadership role in advocating special provision for the handicapped in cultural facilities and programs.

"The Council notes that the Congress of the United States passed in 1968 (P.L. 90-480) legislation that would require all public buildings constructed, leased or financed in whole or in part by the Federal Government to be accessible to handicapped persons. The Council strongly endorses the intent of this legislation and urges private interest and government at the state and local levels to take the intent of this legislation into account when building or renovating cultural facilities.

"The Council further requests that the National Endowment for the Arts and all of the program areas within the Endowment be mindful of the intent and purposes of this legislation as they formulate their own guidelines and as they review proposals from the field. The Council urges the Endowment to give consideration to all the ways in which the agency can further promote and implement the goal of making cultural facilities and activities accessible to Americans who are physically handicapped."

In view of the National Council on the Arts' interest in the accessibility of cultural facilities to the physically handicapped, the Architecture + Environmental Arts Program will continue to develop pilot studies and resource materials pertinent to this field. The primary emphasis of these efforts will be to increase public awareness of the need to eliminate the physical barriers facing the handicapped. In addition, reference materials will provide technical assistance to architects and planners by proposing exemplary models and design solutions for making cultural facilities accessible to all people. These materials will be made available to architects, planners, government officials, arts administrators, and arts organizations.



**Grants to  
Individuals**

The Endowment awards a limited number of *non-matching* fellowships to professional artists of exceptional talent to enable them to set aside time to work and advance their careers. These grants are ordinarily made only to citizens or permanent residents of the United States. Although eligibility for an Endowment fellowship varies by art discipline, demonstrated seriousness of purpose and high quality of work are requirements in all fields.

Presently, fellowships are available for:

- Art Critics, see page 78.
- Choreographers, see page 20.
- Composers and librettists, see page 54.
- Craftsmen, see page 78.
- Designers, see page 14.
- Jazz/Folk/Ethnic musicians, composers, arrangers, see page 54.
- Filmmakers, see The American Film Institute, page 65.
- Museum professionals, page 47.
- Opera singers and composers, see The National Opera Institute, page 57.
- Photographers, see page 79.
- Printmakers, see page 79.
- Creative Writers, see page 42.

For detailed information and instructions for applying, please refer to the above pages.

**Methods of  
Matching**

**Program  
Funds Method**

*Federal Regulations* for the duration of any project supported in whole or in part by the National Endowment for the Arts.

3) *Only* those organizations which conduct their operations in accordance with the requirements of Title VI of the Civil Rights Act of 1964 and the Rehabilitation Act of 1973, as amended, which bar discrimination in federally assisted projects on the basis of race, color, national origin, or handicap.

Grants to organizations are matched through one of the following methods:

Many applications for assistance are funded through this method requiring the applicant organization to provide at least one-half the total cost of the project.

Example:

Grantee receives from the Endowment	\$10,000
Required matching by the Grantee	10,000
	<hr/>

Minimum Required Budget of Project	\$20,000
------------------------------------	----------

**Treasury  
Fund Method**

The Endowment expects to make a substantial number of its grants—particularly large grants—through the Treasury Fund method.

When the National Endowment for the Arts was created, Congress included a unique provision in its enabling legislation which, allows the Endowment to work in partnership with private and other non-federal sources of funding for the arts. Designed to encourage and stimulate increased private funding for the arts, the Treasury Fund allows non-federal contributors to join the Endowment in the grant-making process, generally for projects supported by the Endowment under the established program guidelines.

The Endowment encourages use of the Treasury Fund method as an especially effective way of combining federal and private support, and as an encouragement to all potential donors, particularly those representing new or substantially increased sources of funds.

**Grants to  
Organizations**

The Endowment awards *matching* grants to organizations for arts projects. To be eligible, organizations must meet the following criteria:

1) *Only* those organizations in which no part of net earnings inures to the benefit of a private stockholder or individual and to which donations are allowable as a charitable contribution under Section 170(c) of the Internal Revenue Code of 1954, as amended. *Copy of Internal Revenue Service Determination letter for tax-exempt status must be submitted with each application.*

2) *Only* those organizations which compensate all professional performers, related or supporting professional personnel, laborers, and mechanics at the equivalent of the prevailing minimum compensation level *or on the basis of negotiated agreements which would satisfy the requirements of Parts 3, 5, and 505 of Title 29 of the Code of*

The Endowment may accept gifts in the form of money and other property. Bequests may be made to the Endowment as well. Gifts to the Endowment are generally deductible for federal income, estate, and gift tax purposes.

Gifts may be made to the Endowment for the support of a nonprofit, tax-exempt, cultural organization such as a museum, a symphony orchestra, a dance, opera, or theatre company which has been notified that the Endowment intends to award it a grant under its regular program guidelines or for an Endowment program, such as fellowships, touring, conferences, or workshops.

When a restricted gift is received it frees an equal amount from the Treasury Fund, which is then made available to the grantee in accordance with the amount and conditions of the grant, as recommended by the National Council on the Arts and approved by the Chairman.

The Endowment also accepts unrestricted gifts to be used for projects recommended to the Chairman by the National Council on the Arts.

#### **How a Treasury Fund Grant is Arranged:**

Those interested in giving for a specific purpose should note the step by step process described below. (We will use an orchestra as an example.)

1) If the project is eligible for consideration (under the orchestra program guidelines), the orchestra submits to the Endowment a formal application, which may include a list of potential donors.

2) The application is reviewed first by the appropriate Advisory Panel (in this case, the Music Advisory Panel) and then by the National Council on the Arts and is recommended for approval or rejection. Based on these recommendations, the Chairman makes the final determination and notification is sent to the orchestra.

3) If the grant award is approved, the orchestra officials then request that the

donors forward their gifts to the National Endowment for the Arts in the form of a gift transmittal letter specifying the amount and restricted purpose of the donation (i.e. the name of the orchestra and specific project supported), and date by which payment will be made to the grantee organization (see below).

#### **Handling Procedures:**

In order to simplify handling procedures for restricted donations which are to be matched by the Treasury Fund, grant recipients will receive payment directly from the donor (in cash or negotiable securities) on all restricted Treasury Fund gifts to the Endowment. Under this method, the following procedures apply:

1) Gift transmittal letter is received by the Endowment from donor with above specified information.

2) Upon receipt of payment on the gifts, grantee provides the Endowment with evidence of receipt of such payment as follows:

a) In the case of individual gifts of less than \$5,000, grantee will forward to the Endowment a list of donors' names, addresses, and amounts received, certified by an official of the organization and notarized.

b) In the case of individual gifts of \$5,000 or more, grantee will forward to the Endowment, within the grant period, a photostatic copy of the instrument of payment, i.e. the check or negotiable securities, with a covering letter.

3) In cases where benefit proceeds are to be utilized for purposes of the Treasury Fund, evidence such as benefit announcement circulars, invitations, posters, etcetera (which indicate donors had prior knowledge that their contributions would be used for the Treasury Fund) must be retained by grantee as evidence of donors' intent. In these cases, the grantee organization will forward to the Endowment, within the grant period, a notarized letter requesting release of the Treasury matching funds, signed by an appropriate official, certifying that the benefit was held on a specified date, yielded a specified sum for Treasury Fund gift purposes related to the grant in question, and that evidence of the



	benefit will be retained by grantee organization in its files.	<b>Fiscal Year Change</b>	The Endowment's Fiscal Year 1976 runs from July 1, 1975 through June 30, 1976.
	4) In all cases, donors are to make payment on gifts at least 60 days prior to termination of the grant period, and grantee organizations will provide the Endowment with evidence of receipt of payment on gifts at least 30 days prior to the termination of the grant period.		For Fiscal Year 1977, the entire Federal Government is changing its year to run from October 1, 1976 through September 30, 1977. There will be an internal transition period. This change should not affect any grantee's fiscal year and/or grant period.
	<b>For Further Information</b> Information may be obtained by contacting the Office of the General Counsel, National Endowment for the Arts, Washington, D.C. 20506.	<b>Chairman's Grants</b>	Because of the large number of applications received, the National Council on the Arts has requested that some smaller grants be processed under delegation of authority from the Council to the Chairman. "Chairman's Grants" are within Council-approved program areas and reviewed by the Endowment's staff, outside consultants (usually the Advisory Panel of the particular program) and, as law requires, subsequently by the Council. Applicants may not apply for a "Chairman's Grant."
<b>How to Receive Application Forms</b>	Prospective applicants should review the information contained in this booklet. Individuals should write directly to the appropriate fellowship program requesting application forms and guidelines.  Organizations should first determine which Program would be the most receptive to its project. Then it should send a brief letter to that Program describing the proposed project and requesting application forms and guidelines.  <i>Completed</i> application forms with required supplementary materials should be sent directly to: Grants Office, National Endowment for the Arts, Washington, D.C. 20506.	<b>Areas Generally Not Funded</b>	Although the Endowment may offer occasional grants on a special pilot basis, funds for projects outside established program areas described in this booklet are extremely limited. In general, the Endowment does <i>not</i> :  1) Provide grants for deficit funding, capital improvements or construction, purchase of permanent equipment or real property.  2) In the case of organizational grants, provide more than half the total cost of the project.  3) Give tuition assistance for college and university study in the United States or abroad.
<b>Application Review Procedure</b>	Once an application is received by Endowment staff, it is reviewed and generally referred to an Advisory Panel of experts. The recommendations of staff and panels are presented to the National Council on the Arts for review and final recommendation. Action is then taken by the Chairman, and the Endowment notifies the applicant of approval or rejection. This process generally takes six to nine months.		
<b>Final Reports</b>	At the conclusion of the grant period, the Endowment requires final reports from all grantees. Complete instructions on final reporting will accompany the letter to the applicant notifying him of an Arts Endowment grant.		





The link between the Endowment's programs and the bicentennial is entirely natural, for the goals of the Endowment parallel the thrusts now identified as bicentennial themes: recognizing and preserving our cultural heritage; celebrating creativity in American life today; and expanding cultural horizons for future generations.

The Endowment recognizes that the arts will play an important role in the celebration of our country's bicentennial. The Endowment welcomes this involvement on the part of artists and cultural organizations. The Endowment has an active interest in participating in these efforts, within funds available to it, and insofar as they are directed to professional creation and presentation of new works, improvement of artistic standards, preservation of our cultural heritage, and increasing the availability of the arts for all Americans.

The Endowment believes that creative and professional bicentennial projects can be developed by applicants within the Endowment's guidelines in *all* program areas.

How to  
Apply

Applicants with bicentennial projects should follow the instructions and take note of deadlines outlined under each program in this booklet. Applicants should state clearly on the application form any bicentennial implication(s) of the project.



The Architecture + Environmental Arts Program is concerned primarily with the improvement of the visible characteristics of our man-made surroundings. Thus the scope of the program is subject to broad interpretation. It is perhaps useful to associate the program's activity with the design professions, typically: architecture, landscape architecture, urban design, city and regional planning, interior design, and industrial design. The program attempts to encourage invention and innovation in design and to bring the very best design into the experience of every citizen.

Grants in this program are available for research, program development, creative design studies, and improvement of public participation and awareness. In addition to specific categories, funds have been set aside to enable the Program to respond to new developments in the field of design (see General Programs, page 16).

**Please Note**

There are design-related grants available from other programs of the Endowment. For information see page 87.

For information on publications and films about projects assisted through the Architecture + Environmental Arts Program and other Endowment Programs, please see page 95.

**Areas Not Assisted**

The National Council on the Arts has recommended and the Endowment has adopted a policy not to support the acquisition of real property, capital construction or the modification of existing structures. No grant requests will be considered for these purposes.

The categories of assistance for the Architecture + Environmental Arts Program are *outlined* on the following pages.



**Academic  
and  
Professional  
Research**

Matching grants are available for research projects conducted by professional schools or other research groups active in design fields, and qualified individuals who are normally associated with such organizations.

Assistance is available for exploratory activity in design with emphasis placed on design as an aesthetic concern. This program is not intended for projects of a more technical or scientific nature. Since the total amount of money available is relatively small, special attention is given to this distinction.

Projects for the development of new approaches to design which show promise of significant influence on the future quality of our surroundings are given highest priority. Those which seek to extend the state of knowledge in the field, assuming current design approaches, are also given consideration. Proposals in any of the following professional areas are appropriate: architecture, landscape architecture, urban design, city and regional planning, graphic design, interior design, and industrial design.

**Eligibility**

Grants are available to universities, professional degree granting institutions, and other qualified nonprofit, tax-exempt organizations that meet the requirements listed on page 5. Exceptionally talented individuals in the academic community are eligible for individual grants under this category.

**Grant  
Amounts**

Grants to organizations will generally not exceed \$20,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Grants to individuals will not exceed \$10,000 and require no matching funds.

**Deadlines**

Applications must be postmarked no later than January 2, 1976 for projects scheduled to begin after August 1, 1976. Notices of approval or rejection will not be sent before June 1976.

Applications must be postmarked no later than June 2, 1976 for projects scheduled to begin after December 1, 1976. Notices of approval or rejection will not be sent before October 1976.

**How to  
Apply**

Application forms and guidelines may be obtained by contacting the Architecture + Environmental Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-4276. Individual applicants should request form *Individual Grant Application NEA-2(Rev.)* and organizations should request *Project Grant Application NEA-3(Rev.)*.

**American  
Architectural  
Heritage**

Matching grants are available to assist planning for the conservation of historic and significant districts, and special landscapes. (No construction funds available.)

America's cities and towns are rich in older areas valued for their historic or architectural significance, their scale and cohesiveness, their familiarity. These special places include both residential neighborhoods and commercial districts; they vary in age and distinction. But they share a sense of continuity which can serve as a stabilizing element in today's rootless society. Many of these areas lie neglected and untended. Some such settings, however, have emerged as renewed centers of activity and community appeal.

Grants are being offered on a pilot basis for the development of new ways to regenerate older neighborhoods—through design studies, zoning revisions, economic incentives, and other legislative or administrative actions. Priority will be placed on action-oriented projects offering promise for implementation in the sympathetic reuse of older structures for community revitalization. A small number of grants will be available for the identification and evaluation of architectural resources within areas of special character.

**Eligibility**

Grants are available to local government entities and to nonprofit, tax-exempt organizations that meet the requirements on page 5 and possess broad community support and demonstrated capability for implementation. Individuals may not apply.



<b>Grant Amounts</b>	Grants will generally not exceed \$20,000 and must be matched by an amount at least equal to the amount requested from the Endowment.
<b>Deadline</b>	Applications must be postmarked no later than November 3, 1975 for projects scheduled to begin after May 1, 1976. Notices of approval or rejection will not be sent before March 1976.
<b>How to Apply</b>	Application forms and guidelines may be obtained by contacting the Architecture + Environmental Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-4276. Applicant organizations should request <i>Project Grant Application NEA-3(Rev.)</i> while governmental entities should request <i>Application for Federal Assistance (Short Form)</i> .

## **Cultural Facilities**

Assistance is available to communities to help plan exemplary cultural facilities. A limited number of pilot matching grants are available to encourage the commitment of local public and private money for implementation of the project.

Architecture + Environmental Arts recognizes the necessity for the development and use of cultural facilities to meet the needs of an increasing public interest and participation in the arts. While the greatest needs are for financial assistance to support construction costs and professional design fees, limited resources restrict the Endowment's ability to respond to requests of this nature.

### **Technical Assistance**

The focus of the Arts Endowment's program of technical assistance is on the development, under contract, of publications and reference materials pertaining to the design, planning, and use of facilities for the arts. Research initiated by Architecture + Environmental Arts Program will be directed toward the development of:

- Information on the traditional settings for the arts, such as museums, galleries, and theaters.
- Information on ways in which railroad stations and endangered old buildings can be rehabilitated and made

adaptable for use as arts facilities.

- Publications on specific technical requirements such as lighting, acoustics, air temperature control, security, and appropriate interior space, that must be considered in the design of facilities that house the arts. The aim of this program is to develop publications of a technical nature which will answer questions and serve as a directory to consultants in this field.
- Reference materials that provide technical assistance to architects and planners by proposing exemplary models and design solutions for making cultural facilities accessible to all people, especially the physically handicapped. These materials will be made available to architects, planners, government officials, arts administrators, and arts organizations.

Availability of reference materials pertaining to design, planning, and use of cultural facilities will be announced as they are published. See page 95 for list of publications and films presently available.

### **Pilot Grant Program**

A small program of assistance to communities experiencing compelling need to establish, replace, or alter cultural facilities is also being offered. It is Endowment policy not to provide money for acquisition of real estate, construction, or renovation of buildings. Grants will be awarded for specific facilities to assist in payment of professional services for the following: feasibility studies, specification of facility requirements, technical studies of acoustics, studies for equipment needs, security and climate control (see Museums, page 48), fund raising promotion materials, and architectural design studies.

In obtaining Endowment funds the following communities will be given highest priority: those which have lost their facilities due to unforeseen disaster; communities which have severely limited facilities, neighborhoods which are seeking economic and social revitalization through an arts program. Communities which seek to institute design competitions to assure a high standard of design will be given priority as well.



Eligibility	Grants are available to qualified organizations only. In general, to be eligible for consideration, projects should have aesthetic and cultural significance. Size of the institution is not a criterion but rather the nature of the project and the institution's capacity to carry it out successfully. Organizations must meet the requirements listed on page 5 and must have been in existence two years before applying.				awareness and capability. Each candidate is required to formulate a project which will be evaluated in terms of its potential impact on the profession and the applicant's personal development. Projects may extend for a 6 to 12 month period. Although the program is addressed especially to persons involved in private practice, others will be considered. Persons who are associated primarily with a professional school must apply under the Academic and Professional Research category instead of this one. (See page 12.)
Grant Amounts	Grants will generally not exceed \$20,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Exceptions to the matching requirement may be considered in the case of need to replace a facility because of a natural disaster.			Eligibility	Applicants must have been active continuously in any one of the design fields for the immediate past five years: architecture, landscape architecture, city and regional planning, urban design, interior design, and industrial design. They must have received at least a bachelor's degree or the equivalent in an accredited professional curriculum, and must hold a license for practice, if it is required in the applicant's profession.
Deadline	Applications must be postmarked no later than November 3, 1975 for projects scheduled to begin after August 1, 1976. Notices of approval or rejection will not be sent before June 1976.			Grant Amounts	Grants to individuals will not exceed \$10,000 and do not require matching funds.
How to Apply	Application forms and guidelines may be obtained by contacting the Architecture + Environmental Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-4276. Applicant organizations should request form <i>Project Grant Application NEA-3(Rev.)</i> and government entities should request <i>Application for Federal Assistance (Short Form)</i> .			Deadline	Applications must be postmarked no later than January 2, 1976 for work scheduled to begin after August 1, 1976. Notices of approval or rejection will not be sent before June 1976.
<b>Design Fellowships</b>	<p>Fellowships are available to assist practicing professional designers of exceptional talent who wish to engage in independent work.</p> <p>The Architecture + Environmental Arts Program seeks to encourage talented persons to engage in independent projects or studies which will improve their capabilities in design. Men and women who could benefit in this way from an intensive "official sabbatical" are considered. Candidates must show sufficient experience and maturity in their own design work to assure a broad understanding of the field. Fellowships are not offered for the purpose of graduate study, or purchases of special equipment, but rather for the purpose of obtaining experience through independent work which broadens or deepens the Fellow's professional</p>			How to Apply	Application forms and guidelines may be obtained by contacting the Architecture + Environmental Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-4276. Applicants should request form <i>Individual Grant Application NEA-2(Rev.)</i> .
				<b>Excellence in Federal Design</b>	<p>The Endowment recognizes that excellence in design related fields should be a major concern of public agencies at all levels of government.</p> <p>In May 1972 the President designated the National Endowment for the Arts as the lead agency to implement the Federal Design Program. In response to the President's initiatives, the Endowment is coordinating a number of efforts to improve the quality of design among federal agencies. In addition to these efforts, the Endowment is seeking</p>



to encourage "design excellence" programs by state and local governments.

While the following Endowment programs are directed to federal agencies, they may also serve as models to state and local governments desiring to initiate their own design improvement programs. These efforts have been designated as bicentennial programs by the National Council on the Arts.

### **Design Assemblies**

In April 1973, the First Federal Design Assembly was held under the sponsorship of the Federal Council on the Arts and the Humanities and administered by the National Endowment for the Arts. With a theme, "The Design Necessity," the event provided a rare opportunity for interaction between professional designers and federal agency officials. In addition to drawing considerable professional and public attention to the importance of public design quality, the Assembly resulted in a number of actions by federal agencies to improve their design standards.

The Second Federal Design Assembly was held in September 1974. Its theme, "The Design Reality," concentrated on elements of the design process, marking one more step in the Endowment's effort to improve design awareness on the part of federal agencies.

### **Federal Architecture Project**

The Federal Architecture Project was established in October 1972 to review and expand the 1962 *Guiding Principles for Federal Architecture* and to conduct a thorough study of opportunities and constraints affecting the quality of federal architecture. An interim report, *Federal Architecture: A Framework for Debate*, and a staff report on multiple-use facilities have been issued. Additional staff reports will be published on adaptive use of older buildings and design competitions for architect-engineer selection. A book length visual history of federal architecture is being prepared for publication in 1976. The Project is guided by a task force composed of distinguished citizens and design professionals and is assisted by a committee of representatives from 20

federal agencies with major construction responsibilities.

### **Federal Graphics**

The Endowment-sponsored program to achieve excellence in graphics throughout the Federal Government has gained momentum among federal agencies. Thirty-two agencies—about half of the total number—are moving forward to improve the visual impact of their publications and other graphic materials. Most of these agencies have had their graphic materials evaluated by a panel of experts and are presently implementing recommendations to improve and enhance communication effectiveness.

### **Civil Service Task Force**

In a December 1973 report called *Excellence Attracts Excellence*, the Civil Service Task Force submitted its recommendations on federal recruitment, hiring, and training of design professionals. One of the task force's major recommendations was a program to recruit talented graphic designers, illustrators, and photographers. Such a program was initiated in the Washington, D.C. area during May 1975 with the announcement of a new designer's examination. For information on future recruitment efforts, please contact the Civil Service Commission, Washington, D.C. 20415 or the Federal Job Information Center in your area.

### **Continuing Federal Agency Efforts**

In conjunction with these activities, additional design-related programs are planned for the coming year. *Federal Design Matters*, a newsletter for designers and administrators, is published periodically. The newsletter seeks to publicize federal agency design accomplishments, as well as progress of the Federal Design Program. For information on how to receive the newsletter please see page 95.

As a participant in continuing interagency design efforts, the Endowment is working with the Federal Prisons Industries (FPI), a government corporation, to improve the design quality, manufacturing processes, and marketing potential of products manufactured by the FPI.



	Another area of potential influence on the quality of public design is the Endowment's newly-acquired responsibility for commenting on the environmental impact statements required for all federal or federally funded projects.		later than November 3, 1975 for projects scheduled to begin after December 1, 1976. Notices of approval or rejection will not be sent before October 1976.
<b>General Programs</b>	In order to ensure budgetary flexibility, funds have been set aside to enable the Architecture + Environmental Arts Program to respond to new developments in the field of design. Only applications which clearly do not fit under any other category may be submitted under this category, and only upon recommendation of the Architecture + Environmental Arts Program.	<b>How to Apply</b>	Application forms and guidelines may be obtained by contacting the Architecture + Environmental Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-4276. Local governmental entities should request <i>Application for Federal Assistance (Short Form)</i> .
<b>National Theme: "Cityscale"</b>	<p>As the third in a series of National Theme programs emphasizing the habitability of our cities, "Cityscale" calls attention to the details of the urban setting. It is an effort to restore the human scale to those items which furnish our public places—benches, street lights, signs, plantings, paving, screening, etcetera. It is through the careful and sensitive design of the little elements that lend character to our living places, that the vitality of life in public places, streets, and other open spaces, often missing from many contemporary projects, can be regained. It depends upon these small features as well as the comprehensive outlines.</p> <p>"Cityscale" grants are to provide assistance to communities in the planning, design, and promotion stages of the project. Communities will be expected to complete and finance the implementation of the project themselves. It is intended that these projects be assumed with the purpose of demonstrating the positive effect of improvements, thus encouraging similar projects to be initiated in other parts of the community.</p>	<b>Public Education and Awareness</b>	<p>Matching grants are available to assist projects which will broaden public design awareness and participation in the resolution of design issues.</p> <p>The measure of a nation's beauty is a reflection of the attitude of its people. Therefore, the improvement of a country's physical fabric is dependent upon awareness, concern, and participation of its citizens. Many who are not professional designers are confronted daily with decisions which have important design consequences: consumers in their choice of goods and services, clients working with professional designers and persons engaged in the building industry.</p> <p>Therefore, the objective of this program is to assist projects which are directed to these ends: to provide information on design issues; to advance public appreciation of beauty in the man-made world; and to provide assistance for groups or individuals as they seek ways to improve the quality of their surroundings.</p> <p>Grants in this category will be awarded for preparation of publishable material, films, videotapes, exhibits, critical journalism, and other public communication devices. Generally, funds will not be granted for work which should be supported by a publisher or broadcasting organization.</p> <p>Priority will be given to proposals which can identify a specific audience clearly, and a well defined means for broad dissemination. Projects which initiate further action are considered important. Special care will be taken to provide for projects involving groups or</p>
<b>Eligibility</b>	Grants are available to all local governmental entities.		
<b>Grant Amounts</b>	Grants will not exceed \$50,000 and must be matched by an amount at least equal to the amount requested from the Endowment.		
<b>Deadline</b>	Applications must be postmarked no		



	communities which have had little previous exposure to good design.		assist such groups. It is intended that only programs of highest national priority and most enduring benefit to the widest membership be supported by the Endowment. Appropriate projects are those that expand the organization's long term effectiveness in improving the quality of design in our surroundings or that assist its membership to accomplish this same goal. Programs that can operate potentially on a self supporting basis are encouraged.
<b>Eligibility</b>	Grants may be awarded to individuals, universities, state and local government entities, and other nonprofit, tax-exempt organizations meeting the requirements on page 5. Individual applicants must be fully qualified to carry out the work proposed and be able to give evidence of experience. Applicant organizations must provide similar information about the principal consultants or other persons who may be engaged professionally in the proposed projects.	<b>Eligibility</b>	This grant category is open to the established national membership organizations of the design professions: architecture, landscape architecture, city and regional planning, interior design, and industrial design.
<b>Grant Amounts</b>	Grants to organizations will generally not exceed \$20,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Most grants will be for less than this amount. Grants to individuals will not exceed \$10,000 and do not require matching funds.	<b>Grant Amounts</b>	Grants will generally not exceed \$20,000 and must be matched by an amount at least equal to the amount requested from the Endowment.
<b>Deadlines</b>	Applications must be postmarked no later than January 2, 1976 for projects scheduled to begin after August 1, 1976. Notices of approval or rejection will not be sent before June 1976.	<b>Deadline</b>	Applications must be postmarked no later than January 2, 1976 for projects scheduled to begin after August 1, 1976. Notices of approval or rejection will not be sent before June 1976.
	Applications must be postmarked no later than June 2, 1976 for projects scheduled to begin after December 1, 1976. Notices of approval or rejection will not be sent before October 1976.	<b>How to Apply</b>	Application forms and guidelines may be obtained by contacting the Architecture + Environmental Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-4276. Applicant organizations should request form <i>Project Grant Application NEA-3(Rev.)</i> .
<b>How to Apply</b>	Application forms and guidelines may be obtained by contacting the Architecture + Environmental Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-4276. Individual applicants should request form <i>Individual Grant Application NEA-2(Rev.)</i> and applicant organizations should request <i>Project Grant Application NEA-3(Rev.)</i> . Government entities including state arts agencies should request <i>Application for Federal Assistance (Short Form)</i> .	<b>State Arts Agencies</b>	Matching grants are available for design programs conducted or initiated by state (or regional) arts agencies.
<b>Services to the Field</b>	Matching grants are available to assist projects which improve the effectiveness of design-related national professional membership organizations.  In recognition of the part which the national professional organizations have in advancing the cause of good design, the Endowment has set aside funds to		Grants under this program are awarded to state arts agencies to initiate state agency activity in architecture and related design fields. These grants are intended to encourage initiative on the part of the design professions within the states, to engage in projects of state-wide significance, and to stimulate interest in research which address particular local design needs and opportunities. These grants are also intended to give state or regional arts agencies the means for expanding the audience for good design in the states, attending to an increase of citizen awareness and participation.



	Proposals for state (or regional) arts agencies to hire additional professional staff that assist design programs will be considered by the Architecture + Environmental Arts Program in collaboration with the Federal-State Partnership Program. (See Program Development, page 36.)	Deadline	Applications must be postmarked no later than June 2, 1976 for projects scheduled to begin after December 1, 1976. Notices of approval or rejection will not be sent before October 1976.
Eligibility	Grants are available only to officially designated state arts agencies and regional arts agencies. State and regional arts agencies may also apply in behalf of a group of local metropolitan or community wide arts agencies and appropriate government agencies in a state or region.	How to Apply	Application forms and guidelines may be obtained by contacting the Architecture + Environmental Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-4276. State arts agencies should request <i>Application for Federal Assistance (Short Form)</i> and regional arts agencies should request <i>Project Grant Application NEA-3(Rev.)</i> .
Grant Amounts	Grants to state (or regional) arts agencies will generally not exceed \$20,000 and must be matched by an amount at least equal to the amount requested from the Endowment.		

The Dance Program of the National Endowment for the Arts has been shaped to meet the needs of a performing art which is in an unprecedented state of creativity and growth. Grants are offered in support of touring, choreography fellowships and production grants, resident professional dance company development, management and administration, services to the field, and dance/film/video.

*It should be noted that the activities of mime companies and individuals falls within the scope of the Dance Program, unless they are particularly theatre-oriented.*

Prospective applicants should note that grants are made to enable a company or individual to carry out a specific, described project and that grants usually are not made for "general support." Projects must be in support of professional activity, and be of exceptional merit, outstanding quality, and demonstrated need.

### **Dance Companies Take Note**

Assistance is available from the Visual Arts Program for performing arts groups that wish to engage professional artists to design their posters, sets, or costumes. Information is on page 80. For information on grants to dance companies from other Endowment programs, see page 88.

For information on publications and films about Endowment programs, see page 95.

### **Areas Not Assisted**

Please note that there are some areas of activity the Dance Program does not normally consider for funding:

- Scholarships for individuals.
- Travel or study abroad.
- Purchase of permanent equipment.
- Publication or research.
- Building or renovation of physical facilities.

The categories of assistance for the Dance Program are *outlined* on the following pages.

**Choreography  
Fellowships  
and  
Production  
Grants**

The unique creativity and diversity of American dance is encouraged through individual fellowships to choreographers and production grants to companies. The Dance Program offers five categories of choreography fellowships and production grants.

**Category A: Choreography  
Fellowships**

Nonmatching individual fellowships to experienced professional choreographers who are permanently associated with a professional performing company. The purpose of this category is to provide rehearsal time and opportunity for experienced choreographers to create new works for the professional company with which they are permanently associated.

Grants in this category are made directly to the choreographer. They may include funds for an individual fellowship to the choreographer not to exceed \$4,000; rehearsal salaries for the required number of dancers for the required length of time with a maximum of four weeks at salary levels that are at least union scale; and the notation and/or creation of a simple videotape or black and white film record of the work.

**Category B: Workshop Fellowships**

Nonmatching individual fellowships of \$1,500 to aid the creation of new dance work, are awarded to: choreographers working in workshops, civic, regional, educational, or other companies with limited performance schedules; choreographers wishing to work in new and experimental areas; and members of professional companies which have a policy of offering choreographic opportunities to their members.

The purpose of this category is to assist choreographers in the development and expansion of their art. Additionally, the purpose is to assist non-professional companies to expand and diversify their repertoires, and to encourage professional companies to provide choreographic opportunities for company members with choreographic promise.

**Category C: Fellowships for  
Choreographers in Residence**

Nonmatching grants to professional

performing companies to enable them to award fellowships to experienced professional choreographers who have no permanent association with the company to create new works, to restage existing works, or to work with the company over an extended period of time. The company has two options. It may apply for short term or long term residencies. For a single work, the choreographer's fellowship may not exceed \$4,000 to create a new work, or \$3,000 to restage an existing work.

The purpose of this category is to assist companies in acquiring the work of visiting choreographers in order to broaden the repertoire available to the general public, and to encourage and enable established American choreographers to work with a variety of companies.

**Category D: Production Grants**

Matching grants, which rarely exceed \$100,000, to professional companies for new productions. Applicants are encouraged to raise matching funds from new donors or from substantial increases in support from previous donors, and to make use of the Endowment's Treasury Fund method (see page 5) of support.

The purpose of this program is to assist established professional companies with national or wide regional exposure to expand and diversify their repertoire. Companies applying must have attained at least a twenty-week rehearsal/performing season and must have been in existence for at least three years.

**Category E: Special Choreography  
Fellowships**

Nonmatching individual fellowships not to exceed \$10,000 to experienced professional choreographers with substantial professional recognition for extraordinary choreography projects not applicable under Categories A, B, C, and D, described previously. It should be emphasized that Special Choreography Fellowships will be made only in exceptional circumstances.

**Deadline**

Applications must be postmarked no later than February 1, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before June 15, 1976.



How to Apply	Application forms and guidelines may be obtained by contacting the Dance Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6383. Individual applicants for Categories A, B, and E should request form <i>Individual Application NEA-2 (Rev.)</i> while companies applying for Categories C and D should request <i>Project Grant Application NEA-3(Rev.)</i> .	touring professional dance companies in residency situations between July 1, 1976 and June 30, 1977.
Dance/ Film/ Video	<p>Limited funds are available for dance/film/video projects designed to relate specifically and exclusively to the needs of the dance field. Priority consideration is given to projects concerned with preservation, recording, archival and historic documentation. Consideration will also be given to projects designed to explore and improve methods of capturing dance on film and videotape, and that seek to merge the artistry of both forms into a single product.</p> <p>Applications for film or video projects which will result in a product intended for broad distribution to general audiences should be submitted to the Public Media Program. See page 63 for Programming in the Arts.</p> <p>The Public Media and Dance Programs work in close cooperation in this area, and all applications are reviewed by both Programs.</p> <p>It is a requirement for this category that copies of the resulting film or videotape be deposited with the Library of Congress, the Dance Collection of the New York Public Library, and the Public Media Program of the Endowment.</p>	<p>The purpose of the Dance Touring Program is to make performances of professional dance available to as many people as possible, regardless of where they live. The program aids in developing new audiences for dance, expands the public's awareness and appreciation of dance, and improves touring practices for both sponsors and companies.</p> <p>The Endowment will contribute up to 33<sup>1</sup>/<sub>3</sub> percent of a qualifying company's minimum touring fee for engagements of 2<sup>1</sup>/<sub>2</sub> days or longer. Sponsors and companies are expected to involve the host community as broadly as possible in the various dance programs offered during the residency. The needs of each sponsor and the capabilities and style of each company are unique, and the residency schedules developed through close cooperation and communication among state arts agency, sponsor and company offer an almost endless variety of activities. Master classes, lecture demonstrations, seminars, children's programs and open rehearsals are just a few of the activities which sponsor and company might select in addition to performances.</p> <p>The wide variety of companies available under the program range from soloists to companies of more than 80 dancers. They represent virtually every dance form and style as well as mime and mime artists.</p>
Deadline	There will be no specific deadline for submission of applications. However, applications must be submitted at least nine months before the project is scheduled to begin.	
How to Apply	Application forms and guidelines may be obtained by contacting the Dance Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6383. Companies should request <i>Project Grant Application NEA-3(Rev.)</i> .	
Dance Touring Program	The National Endowment for the Arts with the close cooperation of the state arts agencies is offering financial assistance to sponsors that engage	<p><b>How Dance Companies Participate</b></p> <p>Professional dance companies interested in participating must meet certain quantitative criteria outlined in the Dance Touring Program's <i>Guidelines for Dance Companies</i> and must complete and submit the <i>Company Information Questionnaire</i> by August 1, 1975. Pertinent factual information extracted from the questionnaire will be contained in the <i>Fiscal 1977 Directory of Dance Companies</i>. For guidelines and questionnaires contact the Dance Touring Coordinator, Dance Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6383.</p>



### Who May Be a Sponsor

Given the purposes of the Program, it is expected that sponsors will be community-oriented organizations or individuals with the capability of relating the activities of the companies in residence to the community visited through imaginative residency programming. Examples of sponsors who have participated in the past include colleges and universities, community arts councils, community service organizations, fraternal organizations, local dance companies or associations, parks and recreation departments, museums, private and public schools and school systems, community arts centers, theaters, orchestras, etcetera. Frequently a group of organizations will cooperate in sponsoring dance companies under this Program. Cooperative sponsorship permits greater impact in the community and a sharing of the financial obligations. Generally, sponsors are nonprofit, tax-exempt organizations.

#### Grant Amounts

*The state arts agency will allocate the funds necessary for the residency. Through the state arts agency, the Endowment will contribute up to 33 $\frac{1}{3}$  percent of a qualifying company's minimum touring fee for engagements of 2 $\frac{1}{2}$  days or longer. Minimum touring fees range from approximately \$1,250 to \$50,000 per half week (2 $\frac{1}{2}$  days). Each sponsor is expected to engage at least two companies for a minimum of one-half week each or, in some cases, one company for a minimum of one week. Basic information about companies participating in the Touring Program will be included in the *Directory of Dance Companies*.*

#### Deadline For Sponsors

The Program closes when all available funds have been allocated. Sponsors should anticipate that funds for engagements taking place between July 1, 1976 and June 30, 1977, will be allocated by late Spring 1976.

#### How to Apply

Sponsors wishing to engage companies participating in the Dance Touring Program should contact their state arts agency (see page 91) for copies of the *Guidelines for Sponsors* and *Directory of Dance Companies*, or should contact the Dance Touring Coordinator, Dance

Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6383. Guidelines and the Directory will be available in November 1975.

#### General Programs

The Dance Program will consider applications for specific projects that do not fall into the categories outlined in this section. However, such projects must be in support of professional activity, and be of exceptional merit, outstanding quality, and demonstrated need. Where at all possible companies, individuals, and organizations should apply under the regular program guidelines.

#### Management and Administration

The National Endowment for the Arts in recognition of the need for professional administration of dance companies, offers assistance to dance companies to obtain professional management, or substantially improve the company's existing management structure. This category is solely for support of the management of dance companies.

#### Grant Amounts

Grants to companies will not exceed \$25,000 and must be matched by an amount at least equal to the Endowment grant. In most instances, grants will be in lesser amounts.

#### Deadline

Applications must be postmarked no later than June 1, 1976 for projects scheduled to begin after January 1, 1977. Notices of approval or rejection will not be sent before October 15, 1976.

#### How to Apply

Application forms and guidelines may be obtained by contacting the Dance Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6383. Companies should request *Project Grant Application NEA-3(Rev.)*.

#### Resident Professional Dance Companies

The purpose of this program is to encourage and increase the availability of high quality professional dance activities on a regular and continuing basis in communities and regions across the country.

#### Project Examples

Generally applications will be considered only for specific projects within the following areas of activity: specialized regional services, personnel assistance, cooperative projects with other local or regional arts



organizations, or projects that provide the company with a more stable season. However, a company may request special consideration for a project not covered by these areas, if it serves a particular need of the company, community or region.

Although the Endowment welcomes the vitality of new programs and under all conditions encourages applicants to develop new sources of funds, applications first and foremost should represent the genuine needs of the applicant organization. Accordingly, applicants may request support to strengthen existing programs.

#### Eligibility

In general, assistance under this program is for professional companies which:

- Are in permanent residence in a community, and which provide their community and the surrounding geographic region with a *regular schedule* of dance services such as concert seasons, community service programs, educational programs, specialized touring activities, training programs, etcetera.
- Demonstrate high artistic and administrative standards.
- Have attained a regular rehearsal and performance season in their community and region of at least 15 weeks (cumulative) in each of the last two fiscal years of the company and which present at least three different public programs yearly in their community.

#### Grant Amounts

Grants to companies will generally not exceed \$50,000 from direct Endowment program funds or \$100,000 from Treasury Funds (\$50,000 Endowment; \$50,000 private donation) and must be matched by an amount at least equal to the Endowment grant. In most instances, grants will be in lesser amounts. For information on the Treasury Fund method see page 5.

#### Deadline

Applications must be postmarked no later than June 1, 1976 for projects scheduled to begin after January 1, 1977. Notices of approval or rejection will not be sent before October 15, 1976.

#### How to Apply

Application forms and guidelines may be obtained by contacting the Dance Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6383. Applicants should request *Project Grant Application NEA-3(Rev.)*.

#### Services to the Field

Dance is served nationally by a variety of dance service organizations. The Endowment offers support to those national service organizations dealing in projects directly related to performing companies.

#### Project Examples

Projects that have broad-based service components such as multi-company managements, technical assistance programs, management intern or apprentice projects, cooperative activities with wide regional or national implications, etcetera, will be considered under this program.

Projects do not have to be new or innovative. Assistance may be requested for strengthening and continuing existing programs.

#### Deadline

Applications must be postmarked no later than June 1, 1976 for projects scheduled to begin after January 1, 1977. Notices of approval or rejection will not be sent before October 15, 1976.

#### How to Apply

Application forms and guidelines may be obtained by contacting the Dance Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6383. National service organizations should request *Project Grant Application NEA-3(Rev.)*.



The Education Program is concerned primarily with providing children the opportunity to develop aesthetic awareness as part of their classroom experience or as participants in community projects. The program in cooperation with the Expansion Arts Program assists community cultural centers and other alternatives to established educational institutions. Assistance is also available to graduate schools that provide fellowship aid to students in arts administration.

### **Please Take Note**

There are grants available for elementary and secondary school projects from other Endowment programs. Please see page 88. Other assistance programs for arts training are indexed on page 90; assistance for arts administration on page 87.

For information on publications and films about the Artists-in-Schools and other Endowment programs, please see page 95.

### **Areas Not Assisted**

The Education Program does not provide assistance for:

- Scholarships to individuals to study within the United States or abroad.
- Purchase of permanent equipment.
- Building or renovation of physical facilities.

The categories of assistance for the Education Program are *outlined* on the following pages.



**Alternative  
Education  
Forms**

The Endowment has underway a program to explore ways in which the arts and artists can be helpful in situations providing alternatives to established educational institutions. Matching grants are made to organizations, such as community cultural centers, for programs designed to involve people of all ages in artistic activities beyond the traditional school environment. In many instances, projects are jointly funded by the Expansion Arts Program. (See Community Cultural Centers, page 32.)

**Eligibility**

Generally, grants are made to professionally directed organizations, e.g. experimental schools, "schools without walls," and other appropriate private and public organizations including state arts agencies.

**Grant  
Amounts**

Grants will generally not exceed \$30,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Most grants will be for less than this amount.

**How to  
Apply**

Organizations that wish to apply should send a one page budget with a one page proposal describing their project to the Education Program, National Endowment for the Arts, Washington, D.C. 20506. If the preliminary inquiry indicates the proposed project is eligible for consideration, application forms will be sent. More information will be available about this program during the Fall of 1975.

**Artists-  
in-Schools**

The Artists-in-Schools program is a nation-wide movement to place professional artists in elementary and secondary schools to work and to demonstrate their artistic disciplines. The program's purposes are primarily to enhance children's powers of perception and their ability to express themselves creatively through using tools and skills they might not otherwise develop. The program is also intended to provide an opportunity for artists to develop professionally while contributing to their communities and the education of our youth.

During the 1975-76 school year, the program will include not only poets, painters, printmakers, and sculptors, but also craftsmen, dancers, musicians,

filmmakers, photographers, architects, environmentalists, and actors. Folk tale tellers will be used on a test basis in Maryland, and Eskimo and Indian craftsmen will be working in leather and ivory in Alaskan schools. More than 2,000 artists will be working in 7,500 schools in all 50 states and five special jurisdictions. Artists involved in the program are professionals. They are assigned to either elementary or secondary schools and they work for varying periods of time ranging from a few days to full-time service for the school year.

The success of this program depends upon the artists, students, and teachers as well as the local community. It is hoped that increased efforts can be made to secure private funds from local businesses, civic associations, or foundations in order to ensure that this program and its benefits are available broadly to all that wish to participate, not just a fortunate few.

The United States Office of Education of the Department of Health, Education, and Welfare has cooperated closely with the Arts Endowment in the development and funding of this program.

**Deadlines for  
State Arts  
Agencies**

Applications must be postmarked no later than August 1, 1975 for projects scheduled to take place during the 1976-77 school year.

Applications must be postmarked no later than August 1, 1976 for projects scheduled to take place during the 1977-78 school year.

The following are active components of the Artists-in-Schools program:

**Architecture/Environmental Arts  
Component (Special)**

This component places professional designers in school situations to heighten design awareness and explore the design process with both students and teachers through special projects and programs organized and carried out by the designer.

**Residencies:** The residency is usually for a full school year, but the time may be divided among two or three designers.

**Selection of Designer:** A professional



designer is one who is in a professional practice or teaching at a professional school; licensing is not critical.

Designers may be from the broad range of environmental design disciplines involved in the built environment—architects, landscape architects, industrial designers, and planners. The selection is made by a panel of design and education representatives organized by the state arts agency. Designers interested in participating should contact the Education Program, National Endowment for the Arts, Washington, D.C. 20506 and/or their state arts agency (see list, page 91).

**Participating Schools:** Schools must provide adequate studio space, facilities, and equipment necessary for the designer. Interested elementary and secondary public and non-public schools should direct inquiries to their state arts agency (see list, page 91) with information copies to their state education agency.

### **Dance Component**

This component places professional American dance companies and dance movement specialists in residency situations in schools to present dance as an art form, to explore movement as a teaching tool, and to employ movement as a means of encouraging self-expression and self-awareness in children.

**Residencies:** The dance company must be in residence at each locale for a minimum of two weeks. Generally, the company will present at least one performance at the end of its residency for students, teachers, administrators, parents, community leaders, and the general public. Dance movement specialists must be in residence for at least four weeks preceding and/or following the company's residency.

**Selection of Dance Companies and Dance Movement Specialists:** The state arts agency working with state and/or local education agencies selects the dance company and movement specialists for the residency from the *Directory of Dance Companies and Dance Movement Specialists* provided by the Endowment. For inclusion in the *Directory*, interested dance companies and movement specialists should contact the Education Program, National Endowment for the Arts,

Washington, D.C. 20506. A national advisory group of experts in the field of dance and education will review companies and movement specialists in terms of professional experience, company stability, artistic quality, in-school teaching experience and suitability for the program.

**Participating Schools:** School districts must assign two in-school coordinators, (an administrator, and a dance-trained coordinator) to provide liaison between the artists, classroom teachers, and school administrators before and during the residencies and to plan and implement the local follow-up when the residencies are completed. Interested elementary and secondary public and non-public schools should direct inquiries to their state arts agency (see list, page 91) with information copies to their state education agency.

### **Film Component**

This component places professional filmmakers in schools to help students and teachers create a lasting film/video resource for the school, one that does not terminate at the end of the project. In addition to placing a professional filmmaker or animator in a school, there is provision for training teachers and administrators. Many filmmakers also provide training and experience in the use of videotape.

**Residencies:** The residency is usually for a full school year, but the year can be divided among two or more filmmakers.

**Selection of Filmmaker:** Filmmakers will be chosen by the state arts agency working with the Center for Understanding Media, Inc. and appropriate education agencies. Filmmakers interested in participating should contact the Center for Understanding Media, Inc., 75 Horatio Street, New York, New York 10014 and their state arts agency (see list, page 91).

**Participating Schools:** Interested elementary and secondary public and non-public schools should direct inquiries to their state arts agency (see list, page 91) with information copies to their state education agency.

### **Folk Arts Component (Special)**

This component encourages elementary and secondary schools to place folk



artists in residence. The program strongly urges the use of traditional artists representing the traditional expressive forms of the various cultures of the United States, rather than "interpreters" of these cultures.

**Residencies:** The residencies should be in depth. One-time appearances are discouraged.

**Selection of Folk Artist:** It is particularly desirable, though it is not a requirement, that the traditional artist work in schools in his own community or region. The selection is made by a panel of individuals knowledgeable in folk arts and education organized by the state arts agency. Folk artists interested in participating should contact the Education Program, National Endowment for the Arts, Washington, D.C. 20506 and/or their state arts agency (see list, page 91). The Endowment's Director of Folk Arts will provide assistance as requested.

**Participating Schools:** Where appropriate, participating schools must provide adequate space, equipment, and time for the artist to pursue his or her own work. The folk artist is to be viewed not as a member of the teaching staff, but as a practicing artist in a school situation. Interested elementary and secondary public and non-public schools should contact their state arts agency (see list, page 91) with information copies to their state education agency.

### **Poetry Component**

This component places professional poets and creative writers in elementary and secondary classrooms. It is designed to encourage students to express themselves through the use of language, to introduce students and teachers to contemporary poetry and fiction, and to inspire students to read.

**Residencies:** Poets should work no less than four times with the same group of students, preferably more than this. Visits to classrooms need not be on consecutive days.

**Selection of Poets:** Selection is made jointly by the state arts agency and the participating schools. A *Directory of American Poets* is available from Poets and Writers, Inc., 201 West 54th Street, New York, New York 10019. Poets interested in participating in this component should contact the

Literature Program, National Endowment for the Arts, Washington, D.C. 20506 and/or their state arts agency (see list, page 91) with the following exceptions: Californians should contact the San Francisco Poetry Center, San Francisco State College, San Francisco, California 94132; Minnesotans should contact the St. Paul Council of Arts and Sciences, 30 East 10th Street, St. Paul, Minnesota 55101; New Yorkers should contact Poets and Writers, Inc., 201 West 54th Street, New York, New York 10019.

**Participating Schools:** Orientation/training sessions for teachers should be made a part of the program and teachers should be thoroughly briefed on the visiting poets' work prior to the residencies. Interested elementary and secondary public and non-public schools should contact their state arts agency (see list, page 91) with information copies to their state education agency.

### **Visual Arts and Crafts Component**

This component involves the placement of professional craftsmen and visual artists (sculptors, painters, photographers, printmakers, graphic and other artists) in elementary and secondary schools.

**Residencies:** The residency is usually for a full school year, but the year can be divided among two or more artists.

**Selection of Artists and Craftsmen:** Selection is made by a panel of artists and education representatives organized by the state arts agency. For crafts projects, the Endowment's Crafts Coordinator will provide assistance as requested. Craftsmen and visual artists interested in participating should contact their state arts agency (see list, page 91). Consideration will be given only to thoroughly professional artists who can relate to students and teachers and can work at their art in a school environment.

**Participating Schools:** Schools must provide adequate studio space, facilities, equipment, and time for the artist. Interested elementary and secondary public and non-public schools should contact their state arts agency (see list, page 91) with information copies to their state education agency.



**Arts  
Administration**

The rapid growth of arts organizations and institutions has enlarged the need for administrators with both business acumen and artistic awareness. One way of meeting this demand is through specialized training on the graduate level in arts administration. A limited number of matching grants are available to universities with graduate level programs in arts administration to assist them in providing fellowships for needy students. In the past, the programs at the following universities have been assisted: Graduate School of Business Administration at University of California at Los Angeles; Harvard Summer Institute in Arts Administration, Cambridge, Massachusetts; Community Arts Management Program at Sangamon State University, Springfield, Illinois; Graduate School of Business at the University of Wisconsin, Madison; Yale University School of Drama, New Haven, Connecticut.

**How to Apply**

Universities with graduate level programs in arts administration should contact the Education Program, National Endowment for the Arts, Washington, D.C. 20506. Students should contact the university directly.

**General  
Programs**

In order to ensure budgetary flexibility, funds have been set aside to enable the Education Program to respond to exciting developments in the field, with emphasis on involvement of professional artists and arts institutions with educators.



The Expansion Arts Program of the National Endowment for the Arts assists, through matching grants, urban, suburban, and rural *community arts organizations* with proven professional direction. The Expansion Arts Program reflects the Endowment's concern with expanding the involvement of all Americans in the arts, and encouraging the cultural expression of our diverse people as we support excellence and innovation in the arts. This Program's specific responsibility lies with neighborhood and community based programs where citizens have the opportunity for significant input, involvement, and direction regarding artistic, administrative, and developmental policy. This Program, therefore, is not generally involved with other kinds of "outreach" projects.

The scope of this Program, especially as it deals with "community based arts projects," tends to combine two elements: professional direction by arts-involved people who have chosen to remain and work in their communities, linked with their deep involvement in the cultural expression and traditions of their neighborhoods, communities, and regions. In essence, Expansion Arts are people arts programs, bold in conception and execution.

Expansion Arts activities assisted to date mirror America's unique cultural diversity and breadth of the Program's concern, and include, for example, arts activities of ethnic groups of *all* types and origins; projects in the more remote Appalachian and other rural communities, as well as urban neighborhoods, and a variety of special environments in which the arts are both lacking and needed, such as prisons and hospitals.

It is hoped that imaginative programming of Endowment funds in these areas will encourage more extensive public, private, and especially foundation and business support.

Although there are many outstanding programs in which arts activities are one of several components, the Expansion Arts Program generally funds only groups whose primary concern is with the arts and arts-related activities.

Grants to organizations, with few exceptions, must be matched at least dollar for dollar with non-federal funds. Expansion Arts Program grants generally will provide no more than 50% of the total project budget, and no more than 25% of any organization's total annual budget.

### Review Information

All applications will be reviewed by the Expansion Arts staff, Expansion Arts Advisory Panel, and the National Council on the Arts according to the following criteria:

- Merit of the project.
- Organizational stability.
- Capacity to achieve objectives.
- Constituency served by the organization.
- Demonstrated need for support requested.
- Capacity of the organization to raise funds in addition to those provided by the Endowment.

### Community Organizations Take Note

There are grants available to community organizations from other programs of the Endowment. For information, see page 87.

For information on publications and films about Endowment programs, please see page 95.

The categories of assistance for the Expansion Arts Program are *outlined* on the following pages.



<b>Arts Exposure Program</b>	Matching grants are available to organizations that provide low-cost tickets and transportation to assist inner city low-income young and elderly people and others not in the cultural mainstream to attend major cultural events. A major thrust of such a project is the dynamic interchange between the artist and the audience outside the performance situation.		July 15, 1977 will be announced during the Spring of 1976.
	Other projects that may be considered under this category are those which encourage cross-cultural exchange among, for example, old and young, affluent and non-affluent, and among the races. Funds are also available for arts projects that provide constructive alternatives in drug prevention and rehabilitation, and those that bring the arts into prisons and hospitals. Organizations that provide arts activities for students to ease the transition between elementary and junior high/ high school are also eligible.	<b>How to Apply</b>	Application forms and guidelines may be obtained by contacting the Expansion Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6010. Applicant organizations should request <i>Project Grant Application NEA-3 (Rev.)</i> .
		<b>Community Cultural Centers</b>	Matching grants are available to major community-based cultural centers that provide extensive, multi-arts activities, including workshops, as well as performing and exhibiting experiences. (Multi-arts activities are activities involving, for example, projects in the performing arts, visual arts, and crafts.)
<b>Eligibility</b>	To be eligible, the specific program for which support is requested, even if it is a component program of an older organization, must fulfill the requirement of having been in existence for at least three years.  In addition to meeting the criteria on page 5, applicant organizations must meet the following requirements: <ul style="list-style-type: none"> <li>• Be professionally directed and community-based.</li> <li>• Have demonstrated a commitment to pursuit of the highest level of artistic achievement.</li> <li>• Have demonstrated high standards of performance and administrative ability.</li> </ul>	<b>Eligibility</b>	To be eligible, a community center must have had a continuing program in at least two art forms for at least three years.  In addition to meeting the criteria on page 5, applicant organizations must meet the following requirements: <ul style="list-style-type: none"> <li>• Be professionally directed and community-based.</li> <li>• Have demonstrated a commitment to pursuit of the highest level of artistic achievement.</li> <li>• Have demonstrated high standards of performance and administrative ability.</li> </ul>
<b>Grant Amounts</b>	Grants to organizations will not exceed \$50,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Most grants will be for less than this amount.	<b>Grant Amounts</b>	Grants to organizations will not exceed \$50,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Most grants will be for less than this amount.
<b>Deadlines</b>	Applications must be postmarked no later than October 1, 1975 for projects scheduled to begin after July 15, 1976. Applicants will not be notified of approval or rejection before March 1976.  The Expansion Arts Program categories may be reorganized. Application deadlines for projects to take place after	<b>Deadlines</b>	Applications must be postmarked no later than October 1, 1975 for projects scheduled to begin after July 15, 1976. Applicants will not be notified of approval or rejection before March 1976.  Expansion Arts Program categories may be reorganized. Application deadlines for projects to take place after July 15, 1977 will be announced during the Spring of 1976.
		<b>How to Apply</b>	Application forms and guidelines may be obtained by contacting the Expansion Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6010. Applicant

	organizations should request <i>Project Grant Application NEA-3(Rev.)</i> .		assistance to operating community arts groups. Such aid may include equipment loans, publicity, sponsorship of activities, assistance in dealing with real estate, fund raising, accounting, legal matters, and the like. Funds are <i>not</i> to provide sub-grants, but rather to provide actual services to arts groups.
<b>Instruction and Training</b>	Matching grants are available to operating community-based programs that offer first-rate professional training, including active participation in one or more art forms (i.e. dance, music, film/video, theatre, crafts and the visual arts). A high standard of artistic achievement is the major consideration in review of applications.		
<b>Eligibility</b>	<p>To be eligible, the specific program for which support is requested, even if it is a component program of an older organization, must fulfill the requirement of having been in existence for at least one year.</p> <p>In addition to meeting the criteria on page 5, applicant organizations must meet the following requirements:</p> <ul style="list-style-type: none"> <li>• Be professionally directed and community-based.</li> <li>• Have demonstrated a commitment to pursuit of the highest level of artistic achievement.</li> <li>• Have demonstrated high standards of performance and administrative ability.</li> </ul>	<b>Eligibility</b>	<p>The service organization must be able to document that it has provided such assistance to community arts groups for at least three years.</p> <p>In addition to meeting the criteria on page 5, applicant organizations must meet the following requirements:</p> <ul style="list-style-type: none"> <li>• Be professionally directed and community-based.</li> <li>• Have demonstrated a commitment to pursuit of the highest level of artistic achievement.</li> <li>• Have demonstrated high standards of performance and administrative ability.</li> </ul>
<b>Grant Amounts</b>	Grants to organizations will not exceed \$30,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Most grants will be for less than this amount.	<b>Grant Amounts</b>	Grants to organizations will not exceed \$50,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Most grants will be for less than this amount.
<b>Deadlines</b>	<p>Applications must be postmarked no later than November 1, 1975 for projects scheduled to begin after July 15, 1976. Applicants will not be notified of approval or rejection before March 1976.</p> <p>The Expansion Arts Program categories may be reorganized. Application deadlines for projects to take place after July 15, 1977 will be announced during the Spring of 1976.</p>	<b>Deadlines</b>	<p>Applications must be postmarked no later than November 1, 1975 for projects scheduled to begin after July 15, 1976. Applicants will not be notified of approval or rejection before March 1976.</p> <p>The Expansion Arts Program categories may be reorganized. Application deadlines for projects to take place after July 15, 1977 will be announced during the Spring of 1976.</p>
<b>How to Apply</b>	Application forms and guidelines may be obtained by contacting the Expansion Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6010. Applicant organizations should request <i>Project Grant Application NEA-3(Rev.)</i> .	<b>How to Apply</b>	Application forms and guidelines may be obtained by contacting the Expansion Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6010. Applicant organizations should request <i>Project Grant Application NEA-3(Rev.)</i> .
<b>Neighborhood Arts Services</b>	Matching grants are available to service organizations that provide technical	<b>Special Summer Projects</b>	Matching grants are available to assist outstanding professionally-directed summer projects that provide training and participation in one or more art forms (i.e. dance, music, film/video, theatre, crafts, and the visual arts). Projects must take place exclusively during the summer.



Eligibility	<p>To be eligible, a project must have been conducted at least once before. Grantees receiving year-round assistance under other categories, are <i>not</i> eligible to apply under Special Summer Projects.</p> <p>In addition to meeting the criteria on page 5, applicant organizations must meet the following requirements:</p> <ul style="list-style-type: none"> <li>• Be professionally directed and community-based.</li> <li>• Have demonstrated a commitment to pursuit of the highest level of artistic achievement.</li> <li>• Have demonstrated high standards of performance and administrative ability.</li> </ul>	Proposals for state (or regional) arts agencies to hire additional professional staff that assist Expansion Arts projects will be considered jointly by the Expansion Arts Program and the Federal-State Partnership Program. (See Program Development, page 36.)
Grant Amounts	Grants to organizations will not exceed \$20,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Most grants will be for less than this amount.	<p>Eligibility</p> <p>Grants are available only to officially designated state arts agencies. Regional arts agencies are also eligible.</p> <p>Grant Amounts</p> <p>Grants to state or regional arts agencies will generally not exceed \$20,000 and must be matched by an amount equal to the amount requested from the Endowment. Most grants will be for less than this amount.</p>
Deadlines	<p>Applications must be postmarked no later than November 1, 1975 for projects scheduled for Summer of 1976. Applicants will not be notified of approval or rejection before March 1976.</p> <p>The Expansion Arts Program categories may be reorganized. Application deadlines for projects to take place during the Summer 1977 will be announced during the Spring of 1977.</p>	<p>Deadlines</p> <p>Negotiations and applications must be executed by February 10, 1976 for projects scheduled to begin after October 1, 1976.</p> <p>How to Apply</p> <p>Official application should be made following preliminary discussions that are satisfactory to both the state arts agency and the Expansion Arts Program. Application forms and guidelines may be obtained by contacting the Expansion Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6010. State arts agencies should request <i>Application for Federal Assistance (Short Form)</i>.</p>
How to Apply	Application forms and guidelines may be obtained by contacting the Expansion Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6010. Applicant organizations should request <i>Project Grant Application NEA-3(Rev.)</i> .	<p>Tour-Event</p> <p>Matching grants are available to sponsors of regional arts events or festivals that bring in community artists of outstanding quality from surrounding states to participate. Begun in the summer of 1974 as a pilot program with the cooperation of state arts agencies, this program is directing its efforts at those regions of the country that are considered areas of cultural need. Emphasis is placed on helping community artists and arts groups receive exposure in their region.</p>
State Arts Agencies Expansion Arts	<p>Matching grants are available to state arts agencies, either individually or in regional groupings for community arts projects, such as advocacy, coordination, neighborhood arts services, and tour events. The purpose of this category is to explore and expand state arts agency programming in Expansion Arts.</p> <p>Each state arts agency may explore its involvement in these areas on the basis of its own individual circumstances regarding programming emphasis and goals.</p>	<p>How to Apply</p> <p>This category is not open to applications. Funds are granted on a recommendation basis. Guidelines will be issued during the Spring of 1976. Inquiries should be made by contacting the Expansion Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6010.</p>

The Federal-State Partnership Program is concerned with the strengthening and development of state and regional arts programming. The Endowment believes that as the arts become increasingly central in the lives of all Americans, state and regional arts agencies will continue to play a major role.

Each state and special jurisdiction, fifty-five in all, has a state arts agency, which in most cases, is part of the state government and receives state appropriations. These agencies share with the Arts Endowment many of the same artistic concerns.

State arts agencies provide an important resource for information about the arts, offer financial assistance for a variety of artistic and cultural activities, and conduct programs which build public awareness of the importance of the arts to our daily lives.

#### **For Assistance From State Arts Agencies**

Those interested in the programs and services available from state arts agencies, should contact them directly for information. See list of state arts agencies on page 91.

Two Endowment programs currently being funded entirely through grants to state agencies are the Artists-in-Schools Program (page 26) and the Dance Touring Program (page 21).

#### **Regional Coordinators**

At the present time there are seven regional coordinators working with state arts agencies, artists, and cultural organizations across the country. Regional coordinators are responsible for keeping state arts agencies informed of Endowment programming, for providing technical assistance to organizations in their area, and for being alert to opportunities for regional cooperation. A list of regional coordinators is on page 94.

#### **Assistance for State Arts Agencies**

In addition to the grant programs outlined in this section, state and regional arts agencies are encouraged to apply for funds through all Endowment programs. State arts agencies should take special note of categories developed specifically for them. These include:

Architecture + Environmental Arts,  
page 17.

Expansion Arts, page 34.

Literature, page 43.

Museums, page 49.

Theatre, page 74.

The categories of assistance for the Federal-State Partnership Program are outlined on the following pages. More information is contained in the *Program and Funding Information* distributed to state and regional arts agencies.



<b>Basic State Agency Grant</b>	Each year funds are available from the Endowment for the specific use of the official state arts agencies. The largest portion of these funds is divided <i>equally</i> among the state and jurisdictional arts agencies and awarded on a matching basis.				the less populated states, with large geographic areas. Several organizations have been receiving Endowment assistance in their efforts to solve problems and develop new opportunities in a united manner. Other regional associations are being formed and many state arts agencies are planning and working together to solve mutual problems. Both state arts agencies and regional groups may apply for assistance.
	To receive these funds, each state arts agency is required to submit a plan outlining its annual programming. These plans are approved by the Chairman of the Endowment after review by staff, the Federal-State Partnership Advisory Panel, and the National Council on the Arts. These funds, in most instances, are made available on at least a 1-1 matching basis for projects and programs as outlined in the state plan.			Deadline	Applications must be postmarked no later than February 1, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before July 1976.
	The basic state agency grant level for Fiscal Year 1976 is anticipated to be \$205,000.			<b>Special State Grants</b>	Assistance is available to encourage imaginative and innovative programming which serves the unique needs of state arts agencies.
Deadline	Applications must be postmarked no later than February 1, 1976 for the basic state grant. Notices of grants will be sent in July 1976.		Grant Amounts		Matching grants will generally not exceed \$20,000. Grants exceeding \$20,000 will be made through the Treasury Fund method (see page 5).
<b>Program Development</b>	Matching grants are available to official state agencies and regional agencies for the hiring of much needed personnel to develop and strengthen program development efforts, particularly in regard to a variety of state-initiated programs and the coordination of other federal-state programs such as Dance Touring and Artists-in-Schools.		Deadlines		Applications are accepted and reviewed through the year. Applicants should allow six months between submission of application and beginning of the grant period.
	Grant Amounts	Matching grants will be up to \$20,000 with most grants for less. Those state arts agencies unable to provide the match should include their program development request in their basic state agency grant application.		<b>State Arts Agency Internships</b>	Matching grants are available to official state arts agencies to provide practical on-the-job training to individuals interested in pursuing a career in arts administration. It is hoped that participants will be prepared to assume duties with a state arts agency or other cultural organization at the end of their year's internship. Interested individuals should contact their state arts agency (see page 91).
	Deadline	Applications must be postmarked no later than February 1, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before July 1976.	Grant Amounts		Matching grants are generally for \$9,500 to state arts agencies. Interested individuals should contact their state arts agency.
<b>Regional Development</b>			Deadline		Applications from state arts agencies must be postmarked no later than February 1, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before July 1976.
	Answers to many of the problems facing those involved in development of the arts have often been evasive at the community and even the state level. Some of these matters require a cooperative effort within the context of a larger area. This is particularly true in				

<b>Strengthening Community Services</b>	There is great variety in the purposes of local arts agencies. Some function as administration or coordinating groups for member organizations; some are fund-raising bodies; some are actively involved in programming. State arts agencies are important to the development of community arts services and at the same time, community agencies can greatly strengthen the programming of and support for state arts agencies.	<p data-bbox="1068 185 1981 389"><b>Deadline</b> Applications are accepted and reviewed throughout the year. Applicants should allow six months between submission of application and beginning of the grant period.</p> <p data-bbox="1270 416 1981 618">Other Federal-State Partnership assistance programs include <b>Services to the Field, State Arts Agency Staff Travel, Technical Assistance, and Regional and National Meetings.</b></p>
Grant Amounts	Matching grants of \$20,000 are available to state arts agencies that work with community arts agencies in developing imaginative programming.	





A formal Folk Arts Program was begun in 1975 to respond to needs created by the increased awareness among Americans of the richness and diversity of all aspects of their artistic and cultural heritage. The program assists projects in any and all of the folk arts, including music, visual arts, verbal arts, and other varieties of folk expression.

Functioning as an affiliate of the Special Projects Program, Folk Arts handles broad, interdisciplinary projects dealing with folk culture. It also acts as a coordinating office referring projects in a particular discipline to other Endowment Programs.

### Interdisciplinary

While the Folk Arts Program has no formal guidelines, it adds strength and visibility to folk arts activities in the following areas. Assistance is available to:

- Assist *presentations*, including local, regional and national festivals, community celebrations, exhibits, residencies, etcetera.
- Present folk arts on *media*, including local, regional, and national programming on television and radio, sound recordings, film, videotape, etcetera.
- Develop local, regional, and national organizations that are professionally involved in programs of *documentation and presentation* of folk arts and folk artists.
- Assist other activities that foster a process of cultural renewal within a community through use of its folk arts resources.

### Deadlines

Applications must be postmarked no later than August 15, 1975 for projects scheduled to begin after December 1, 1975. Applications must be postmarked no later than October 20, 1975 for projects scheduled to begin after March 1, 1976. Applications must be postmarked no later than January 30, 1976 for projects scheduled to begin after June 1, 1976.

### How to Apply

Project descriptions and general inquiries should be addressed to the Director of Folk Arts, National Endowment for the Arts, Washington, D.C. 20506.

### Folk Arts Assistance from Other Endowment Programs

Assistance is available to:

- Bring folk artists into elementary and secondary school classrooms through the Artists-in-Schools program. See *Education*, page 26.
- Assist community arts organizations with proven professional direction which foster artistic expression of the many ethnic groups in our cities and rural areas. See *Expansion Arts*, page 31.
- Assist museums in the exhibition, cataloguing, preservation of folk arts, and purchase of works by living American folk artists. See *Museums*, page 45.
- Assist projects that present, document, and disseminate the folk music traditions of America's various cultural groups. See *Music*, page 55.
- Provide travel/study fellowships for individuals to work with master folk musicians. See *Music*, page 56.
- Assist production, research, and development of quality programming of folk arts on film, television, and radio. See *Public Media*, page 63.

Those interested in support for Crafts projects should see page 75.

In addition, the arts agencies in the 50 states and five special jurisdictions assist folk arts projects. For more information contact your state arts agency, listed on page 91.





The Endowment's Literature Program provides assistance to creative writers and encourages greater audiences for their works. During the past several years, it has concentrated in these areas:

- Aid to writers through individual fellowships; assistance indirectly through grants to the nation's small literary magazines and presses; and sponsors of readings and residencies by writers.
- Aid to service organizations that provide information and technical guidance to writers.
- Placement of professional writers in elementary and secondary school classrooms and in small developing colleges.

The Literature Program will continue to explore the feasibility of pilot projects in translation and experimental media writing. No applications are being accepted. Programs will be announced well in advance of deadlines, if initiated.

### Areas Not Assisted

Although the Endowment may offer occasional grants on a special pilot basis, funds for projects outside established program areas are extremely limited. Funds are generally not available for:

- Publication of completed works.
- Support of creative writing workshops.
- Assistance for college or university study.
- Purchase of permanent equipment.

### Take Note

For information on publications and films about Endowment programs, please see page 95.

The categories of assistance for the Literature Program are *outlined* on the following pages.



## Fellowships for Creative Writers

Fellowships are available for published writers of exceptional talent to enable them to set aside time for writing, research or travel, and generally to advance their careers.

### Eligibility

You are eligible to apply if you have:

- published two or more short stories in two or more literary magazines, or
- published a volume of short fiction, or
- published a novel, or
- published ten or more poems in two or more literary magazines, or
- published a volume of poetry, or
- published two or more essays or critical articles related to literature or writers in two or more literary magazines, or
- published a volume of essays or criticism, or
- had produced, in any form, a play of any length by a professional theatre company, or
- published a play of any length in a literary magazine, theatrical publication or book form, or
- a letter of recommendation, in the case of a playwright, from a professional theatre person.

### Fellowship Amount

Fellowships are for \$6,000. There is no matching requirement.

### Deadline

Applications must be postmarked no later than September 1, 1975 for work scheduled to begin after June 1976. Notices of approval or rejection will not be sent before May 1976.

The Literature Program does not anticipate another series of fellowships until the Spring of 1978. Announcement of next deadline will be during the Fall of 1977.

### How to Apply

Application forms and *Fellowships for Creative Writers Guidelines* may be obtained by contacting the Literature Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6044. Individuals should request form *Individual Grant Application NEA-2(Rev.)*.

## Literary Magazines

Although the Endowment does not give direct assistance to small literary magazines, it does provide support to the Coordinating Council of Literary Magazines. C.C.L.M. has a continuing

program of service and aid for small noncommercial literary magazines, including modest grants ranging from \$200, as well as such activities as regional conferences, workshops, assistance with translators' fees, and other projects.

## Poetry in the Schools

The Endowment's Artists-in-Schools program (see Education Program, page 26) includes projects that place professional poets and writers in elementary and secondary school classrooms. The purpose of the Literature component is to:

- Encourage students to express themselves through the use of language.
- Introduce students and classroom teachers to contemporary poetry and fiction.
- Provide teachers with suggested new techniques to teach creative writing and inspire children to read.
- Build audiences for contemporary writing.
- Effect positive changes in student attitudes toward learning.

### How to Apply

This program is funded primarily through grants to state arts agencies. Participating artists must be professional, published poets or writers. Selection is made jointly by the state arts agency and the participating schools. School districts and professional poets or writers wishing to participate should contact their state arts agency (see list, page 91) for information and deadline dates.

## Readings and Residencies for Writers (pilot)

Matching grants are available to aid projects that present published fiction writers and poets in public readings and residencies. Projects that involve a series of readings and residencies by individual writers or groups of writers are eligible. The purpose of these grants are:

- To respond to an expressed need from the field for programs which will provide new audiences for contemporary writers.
- To assist writers, particularly those just achieving recognition, in establishing new sources of income.
- To provide communities in many areas of the country with exposure to contemporary poets and fiction writers.

It is hoped that areas outside of large urban centers will be reached by the program.

Since the funds for this pilot program are limited, an effort will be made to assist a wide range of projects to enable the Literature Advisory Panel to assess the most effective models.

**Eligibility** Grants are available to nonprofit, tax-exempt organizations such as state arts agencies, colleges, universities, libraries, museums, art centers, other public institutions such as prisons and hospitals and professional organizations of writers and teachers.

**Grant Amounts** Grants to organizations for the fee and expenses of the writer will be made for sums up to \$5,000 and must be matched by an amount at least equal to the amount requested from the Endowment. In most cases, grants will be for less.

**Deadlines** There is to be no specific deadline for submission of applications. Grants will not be announced prior to October 1, 1975. Applications must be submitted at least six months before the project is scheduled to begin.

**How to Apply** Application forms and *Readings and Residencies for Writers Guidelines* may be obtained by contacting the Literature Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6044. Organizations should request *Project Grant Application NEA-3(Rev.)*. Government entities should request *Application for Federal Assistance (Short Form)*.

**Service Organizations** The Literature Program provides indirect assistance to American writers and their craft through grants to major service organizations. Among them are: P.E.N. (Poets, Playwrights, Essayists, Editors, and Novelists) American Center, 156 Fifth Avenue, New York, New York 10010; Associated Writing Programs, Washington College, Chestertown, Maryland 21620; Academy of American Poets, 1078 Madison Avenue, New York, New York 10028; National Book Committee, One Park Avenue, New York, New York 10016; and Teachers and Writers Collaborative, 186 West Fourth Street, New York, New York 10014.

## Small Presses

Matching grants are available to assist projects supporting publication and distribution of chapbooks by small presses. These grants are:

- For the production of a single volume for several chapbooks otherwise not possible.
- To encourage the publication and distribution of single chapbooks by individual writers.
- To encourage publication of experimental works by writers who already have established access to print.

The literary chapbook represents an American publishing tradition dating from Colonial times. For purposes of these grants, a chapbook is to be generally considered a one or two signature publication in soft cover, without perfect binding.

A special condition of these grants is that the author must receive a minimum of 10% of the edition as, at least, partial payment of royalties.

**Eligibility** Small, nonprofit, tax-exempt presses with a record of publishing volumes of fiction or poetry, either by individual writers or in anthology form are eligible. Applications will also be accepted from official state arts agencies on behalf of specific small presses in their states. A limited number of matching fellowships will be made to individual small press publishers with a record of publishing volumes of poetry or fiction. *Requests from university or college presses and requests for projects in translation will not be considered under this program.*

Because of limited funds, priority will be given to meritorious applications from presses that have not received previous funding.

**Grant Amounts** Grants to organizations will be made for sums ranging from \$500 to \$10,000 and must be matched by an amount at least equal to the amount requested from the Endowment.

**Deadline** Applications must be postmarked no later than November 1, 1975 for projects scheduled to begin after May 1976. Notices of approval or rejection will not be sent before April 1976.



How to Apply      Application forms and *Assistance for Small Presses Guidelines* may be obtained by contacting the Literature Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6044. Organizations should request *Project Grant Application on NEA-3(Rev.)* and state arts agencies should request *Application for Federal Assistance (Short Form)*.

**Writers in Developing Colleges**

Matching grants are available to developing colleges to place professional writers in residence with their English department faculties. The purpose of this program is to:

- Strengthen English departments.
- Offer training in creative writing where such courses are not regularly offered.
- Encourage student writing.
- Enable a creative writer to discuss his work with students, assist them, and bring added vitality into the classroom.

To further this end, the writer must be considered an "artist in residence" and must not be given a heavy teaching load.

Eligibility      Developing colleges and state arts agencies. Writers are selected by the college.

Deadlines      Applications are accepted throughout the year. However, applications should be received at least six months before the project is scheduled to begin.

How to Apply      Application forms and instructions may be obtained by contacting the Literature Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6044.



During the last decade museums across the country have achieved a central role in American cultural life. To meet both the problems and the potential of museums, the Endowment's Museum Program offers grants to:

- Assist museums in meeting the increased demands for their services by supporting special exhibitions, installation of the permanent collection, catalogues and cataloguing, and projects that make museums more widely available to the public.
- Assist in the training and preparation of the professional staff needed by museums to better serve the needs of their public through support of training in museums and universities and through support of short leave programs for museum professionals.
- Assist museums in preserving their permanent collections through the training of conservators, through conservation of individual objects, and through support of surveys for and installation of security systems, storage facilities, and climate control.
- Assist museums through purchase awards for the acquisition of works of art by living American artists.

**Eligibility** All organizations applying for assistance must meet the criteria listed on page 5. The Endowment generally uses the definition of museums developed by the American Association of Museums:

"a nonprofit institution essentially educational or esthetic in purpose with professional staff, which owns and utilizes tangible objects, cares for them, and exhibits them to the public in some regular schedule."

Accreditation by the American Association of Museums is not a prerequisite for eligibility.

Projects to be eligible for consideration, should be of national or regional impact and should have aesthetic and cultural significance. Size of the institution is not a criterion, but rather, the nature of the project and the capacity of the institution to execute the project successfully. In general, to be eligible for consideration, organizations should be in operation for two years prior to submitting an application.

### Museums Take Note

There are grants available to museums from other programs of the Endowment. For more information, see page 89.

The results of a major national survey of art, history, science and other museums in the United States are now available in a publication called *Museums USA*. For information about this publication and others, as well as films, please see page 95.

### Areas Not Assisted

Applications cannot be accepted for operating expenses, new construction, establishing new museums, or the acquisition of works by other than living American artists.

The categories of assistance for the Museum Program are *outlined* on the following pages.

**Aid to Special Exhibitions** Matching grants are available to organize temporary exhibitions of aesthetic and cultural significance. Grants are also available, especially in the case of smaller museums, to borrow exhibitions. (Assistance for temporary exhibitions of a permanent collection is available under the Utilization of Museum Collections category, page 49.)

**Eligibility** Museums, organizations providing museum functions, state arts agencies, and regional arts groups. The Endowment generally uses the definition of museums developed by the American Association of Museums (see page 45) but accreditation by the Association is not a prerequisite for eligibility.

**Grant Amounts** Grants are for up to \$75,000 for organizing institutions and up to \$20,000 for participating institutions and must be matched by an amount at least equal to the amount requested from the Endowment. Grants exceeding \$30,000 will generally be made through the Treasury Fund method (see page 5).

**Deadline** Applications must be postmarked no later than January 2, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before June 1976.

**How to Apply** Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Museums should request *Project Grant Application NEA-3(Rev.)*.

**Catalogue** Matching grants are available to assist in the cataloguing of collections and in the publication of catalogues or handbooks on permanent collections of aesthetic and cultural significance. Grants are available in the following areas:

#### **Cataloguing**

Assistance is available for cataloguing of uncatalogued or inadequately catalogued permanent collections. Applicants are urged to consider a format that can later be transferred to one of the existing data systems. Assistance is also available for duplication of traditional catalogue information and/or conversion to

machine readable form. Only a few pilot grants will be made for the computerization of museum catalogues.

#### **Publication**

Assistance is available for research and publication of catalogue copy for publication and for publication of scholarly catalogues or handbooks of the whole or part of the permanent collection. If a grant is awarded for a catalogue publication project, the grantee is required to deposit 125 complimentary copies of the catalogue with the United States Information Agency for distribution to their libraries abroad.

Where appropriate, applicants may combine research and publication in the same application.

**Eligibility** Museums. The Endowment generally uses the definition of museums developed by the American Association of Museums (see page 45) but accreditation by the Association is not a prerequisite for eligibility.

**Grant Amounts** Grants will not exceed \$30,000 and must be matched by an amount at least equal to the amount requested from the Endowment.

**Deadline** Applications must be postmarked no later than April 2, 1976 for projects scheduled to begin after November 1, 1976. Notices of approval or rejection will not be sent before October 1976.

**How to Apply** Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Museums should request *Project Grant Application NEA-3(Rev.)*.

#### **Conservation**

Matching grants in this category are designed to achieve the following objectives:

#### **Training in Conservation**

To encourage and assist in the training of conservators to meet the needs of American museums, matching grants up to \$75,000 are available to existing training centers and up to \$100,000 to new training centers. Grants of \$10,000 are available for short-term training workshops for museum staff and for master apprentice internship programs.



### Regional Conservation Laboratories

Assistance is available to encourage and assist the formation or expansion of regional conservation laboratories from which museums can obtain services they could not afford singly. The formal relation between museums and the laboratory must be documented. Matching grants up to \$30,000 are for assistance to existing laboratories to increase capacity while grants up to \$80,000 are available to assist new regional centers.

### Assistance to Museums for Conservation Work on Collections

Matching grants of \$10,000 are available to museums to assist and encourage them to plan conservation programs and implement conservation treatment.

**Eligibility** Museums and universities. The Endowment generally uses the definition of museums developed by the American Association of Museums (see page 45) but accreditation by the Association is not a prerequisite for eligibility.

**Grant Amounts** See maximum grant amounts in the descriptions above. All grants must be matched by an amount at least equal to the amount requested from the Endowment. Grants exceeding \$30,000 will generally be made through the Treasury Fund method (see page 5).

**Deadline** Applications must be postmarked no later than July 2, 1976 for projects scheduled to begin after January 1, 1977. Notices of approval or rejection will not be sent before December 1976.

**How to Apply** Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Organizations should request *Project Grant Application NEA-3(Rev.)*.

### Fellowships for Museum Professionals

Fellowships are available to professional members of museum staffs so that they may take leaves of absence for periods ranging from one to twelve months in order to conduct independent study or research, travel, write, engage in community projects or in other ways improve their professional qualifications. Proposals must be for specific projects and must clearly

demonstrate in what way the leave of absence will improve the applicant's professional qualifications.

Fellowships are *not* awarded to cover expenses while enrolled in formal courses of study, workshops, seminars, or conferences.

**Eligibility** Professional museum staff members of exceptional talent in areas such as administration, curatorial work, conservation, education.

**Grant Amounts** Grants will not exceed \$20,000 and in most cases will be considerably less. Grants to individuals are awarded on a non-matching basis with amounts varying according to the salaries of the applicants, travel requirements, and the materials necessary to complete the project.

**Deadline** Applications must be postmarked no later than October 1, 1976 for projects scheduled to begin after April 1, 1977. Notices of approval or rejection will not be sent before March 1977.

**How to Apply** Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Individuals should request *Individual Grant Application NEA-2(Rev.)*.

### General Programs

The Endowment will consider proposals for specific projects that do not fit into any one or a combination of the other categories. Generally matching grants will not exceed \$20,000 and will most often be for less. To inquire, please send a one page project description with a one page budget to the Museum Program, National Endowment for the Arts, Washington, D.C. 20506.

### Museum Purchase Plan

Matching grants are available to museums for the purchase of works by living American artists. The objectives of the program are to encourage museums to add to their collections of contemporary American art, to create and expand public response to works by living artists through display of their works, to raise new funds for this purpose specifically, and to provide direct financial assistance for artists.

	Among the types of art works that may be purchased are paintings, sculptures, photographs, graphic, folk and craft arts, industrial designs, costume and fashion design, and film prints by independent filmmakers.		American Association of Museums (see page 45) but accreditation by the Association is not a prerequisite for eligibility.
Eligibility	Museums, organizations providing museum functions, state arts agencies, and regional arts groups. The Endowment generally uses the definition of museums developed by the American Association of Museums (see page 45) but accreditation by the Association is not a prerequisite for eligibility.	Grant Amounts	Grants are up to \$60,000 and must be matched by an amount at least equal to the amount requested from the Endowment.
Grant Amounts	Grants are for \$5,000, \$10,000, \$15,000, or \$20,000 and must be matched by an amount at least equal to the amount requested from the Endowment and be new money raised during the grant period specifically for this purpose.	Deadline	Applications must be postmarked no later than July 2, 1976 for projects scheduled to begin after January 1, 1977. Notices of approval or rejection will not be sent before December 1976.
Deadline	Applications must be postmarked no later than January 2, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before June 1976.	How to Apply	Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Museums and universities should request <i>Project Grant Application NEA-3(Rev.)</i> .
How to Apply	Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Museums should request <i>Project Grant Application NEA-3(Rev.)</i> .	<b>Renovation (Security, Storage, Climate Control)</b>	Matching grants are available to assist museums in preserving collections of aesthetic and cultural significance through the renovation of facilities for security, storage, and climate control in existing structures. Assistance is available within the following areas:  <b>Survey</b> Matching grants for consultation services to assess renovation needs in areas of security, storage, and climate control and to suggest concrete measures to alleviate those needs. Studies and working drawings for architectural and other changes necessary to accommodate the handicapped are also assisted.  <b>Installation</b> Where surveys have already been completed, including a projected plan of renovation and cost estimates, the Endowment will consider funding renovation projects.  Funds are <i>not</i> available for new construction; nor for the addition to, or improvement of climate control systems in structures completed since 1971; nor for the renovation of gallery spaces except when directly related to improvement of climate control, security systems, or storage facilities.
<b>Museum Training</b>	Matching grants are available to assist programs that train museum professionals. Generally, the following types of projects will be considered for assistance: <ul style="list-style-type: none"> <li>• Graduate level programs in curatorial training, museum administration, or museum education, conducted by universities or museums or both.</li> <li>• Internships or other professional training provided by a museum. Specific programs designed to advance staff professionally or provide in-house training to prepare staff for more responsible positions will be considered.</li> <li>• A few undergraduate programs especially those directed toward minorities or unique disciplines.</li> </ul>		
Eligibility	Universities and museums. The Endowment generally uses the definition of museums developed by the		



Eligibility	Museums. The Endowment generally uses the definition of museums developed by the American Association of Museums (see page 45) but accreditation by the Association is not a prerequisite for eligibility.		program provides funds for the innovative installation of permanent collections in museum galleries, or for the establishment of study-storage centers.
Grant Amounts	All grants will be awarded through the Treasury Fund method (see page 5).		Permanent collections may be construed to mean collections formerly in storage that are now to be put on view, recently received or acquired collections, objects presently on view that are to be brought together or to be more effectively presented. Installation may be construed to include the materials and appurtenances requisite to effective presentation of the collection and may not include structural modifications of the building.
Deadline	Applications must be postmarked no later than July 2, 1976 for projects scheduled to begin after January 1, 1977. Notices of approval or rejection will not be sent before December 1976.		
How to Apply	Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Museums should request <i>Project Grant Application NEA-3(Rev.)</i> .	Eligibility	Museums, organizations providing museum functions, state arts agencies, and regional arts groups. The Endowment generally uses the definition of museums developed by the American Association of Museums (see page 45) but accreditation by the Association is not a prerequisite for eligibility.
<b>Services to the Field</b>	Matching grants are available to assist groups and organizations which provide services to the field such as research, publications, workshops.		
Eligibility	Museums, organizations providing museum functions, organizations that serve museums, state arts agencies, and regional arts groups. The Endowment generally uses the definition of museums developed by the American Association of Museums (see page 45) but accreditation by the Association is not a prerequisite for eligibility.	Grant Amounts	Grants are up to \$75,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Grants exceeding \$30,000 will generally be made through the Treasury Fund method (see page 5).
Grant Amounts	Grants are up to \$30,000 and must be matched by an amount at least equal to the amount requested from the Endowment.	Deadline	Applications must be postmarked no later than April 2, 1976 for projects scheduled to begin after November 1, 1976. Notices of approval or rejection will not be sent before October 1976.
Deadline	Applications must be postmarked no later than October 1, 1976 for projects scheduled to begin after April 1, 1977. Notices of approval or rejection will not be sent before March 1977.	How to Apply	Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Museums should request <i>Project Grant Application NEA-3(Rev.)</i> .
How to Apply	Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Museums should request <i>Project Grant Application NEA-3(Rev.)</i> .	<b>Visiting Specialists and Technical Assistance</b>	Matching grants are available for temporary consultation services for a specific project. The visiting specialist should be a person of considerable expertise not in the employ of the applicant institution. The person is not to be considered as permanent staff but rather a person who can make a significant contribution to the applicant institution during a brief tenure.
<b>Utilization of Museum Collections</b>	Matching grants are available to assist museums in using their collections in imaginative ways for the benefit of the whole community they serve. The		

As a *pilot* effort, assistance will also be provided on a matching basis to state arts agencies for technical assistance within their states in areas such as designer-installer, cataloguer, etcetera.

### Project Examples

Possible projects are:

- 1) Research on the permanent collection.
- 2) Preparatory research for projected exhibitions.
- 3) Development of improved methods of museums operations, such as administration, registration, installation techniques, including lighting, handling, and storage.
- 4) Establishment of suitable museum library systems.
- 5) Studies to determine the changes necessary to make the building more accessible to the physically handicapped.
- 6) Plans for membership drives and other fund raising activities.
- 7) Guidance for better education and public service programs.
- 8) Development of coordinated graphics programs.

**Eligibility** Museums, organizations providing museum functions, state arts agencies, and regional arts groups. The Endowment generally uses the definition of museums developed by the American Association of Museums (see page 45) but accreditation by the Association is not a prerequisite for eligibility.

**Grant Amounts** Grants are up to \$15,000 and must be matched by an amount at least equal to the amount requested from the Endowment.

**Deadlines** Applications are accepted throughout the year and reviewed quarterly. Seven months should be allowed for application review and notification. Projects should not be scheduled to begin before notification.

**How to Apply**

Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Museums should request *Project Grant Application NEA-3(Rev.)* while state arts agencies should request *Application for Federal Assistance (Short Form)*.

### Wider Availability of Museums

Matching grants are available for projects that make museums more widely available to the public. Assistance is available in three areas:

#### Category I: Community Programs

The Endowment encourages full community participation in the activities of museums through assistance to projects that take the museum to its audience (i.e. mobile units, "satellite museums"), bring the audience to the museum, or that make information available in bi-lingual form. Special attention will also be directed to programs designed for the disadvantaged, handicapped, or aged.

#### Category II: Cooperative Programs

The Endowment encourages museums, state arts agencies and other organizations to share their resources through cooperative projects. Examples of such projects are long term loans from one institution to another, the sharing of collections among a group of institutions, coordination of shipping and travel services by a state arts agency acting on behalf of and in cooperation with museums in the area.

#### Category III: Museum Education

Assistance is available to aid museums to fulfill as effectively as possible their educational roles. Support is available for projects that seek ways to upgrade the quality of the museum experience, that adapt for museum use educational techniques developed in the classroom, or that expand or explore effective approaches to museum education. Assistance is also available for existing projects that have been tested on a limited basis and are now judged by the applicant museum to have wider applicability.

**Eligibility** Museums, organizations providing museum functions, state arts agencies, and regional arts groups. The



	Endowment generally uses the definition of museums developed by the American Association of Museums (see page 45) but accreditation by the Association is not a prerequisite for eligibility.	Deadline	Applications must be postmarked no later than January 2, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before June 1976.
Grant Amounts	Grants will not exceed \$60,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Grants exceeding \$30,000 will generally be made through the Treasury Fund (see page 5).	How to Apply	Application forms and guidelines may be obtained by contacting the Museum Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6164. Organizations should request <i>Project Grant Application NEA-3(Rev.)</i> .





The Music Program offers assistance to symphony orchestras, opera companies, national organizations concerned with artist/audience development, jazz, and folk/ethnic musicians and projects, contemporary music ensembles and projects, national music service organizations, independent professional colleges of music, a limited number of professional choral groups, and composers and librettists.

### **Please Note**

There are grants available for music projects from other Endowment programs. For information, see page 89.

For information on publications and films of interest, please see page 95.

### **Areas Generally Not Funded**

Although the Endowment may offer occasional grants on a special pilot basis, funds for projects outside established program areas are extremely limited. Funds are not available for:

- Youth or university based groups for their activities in the United States or abroad including participation in festivals or symposia.
- Summer music camps.
- Purchase of musical instruments, equipment or uniforms.
- Sabbatical leave.
- Degree candidates to develop or complete theses, dissertations, or performing requirements.

The categories of assistance for the Music Program are *outlined* on the following pages.

Composers/ Librettists Program	In the past, fellowship-grants have been available to assist composers and librettists and to encourage: <ul style="list-style-type: none"><li>• The creation of new compositions or the completion of works in progress.</li><li>• The creation of new librettos or the completion of librettos in progress.</li><li>• The professional development of the composer or librettist.</li></ul>		
	There is a possibility that this category will be reorganized. Announcement of the new series of grants will be made in January 1976.		
	Assistance has not been intended to support production costs and has been available in the following categories:		
	<b>Category I</b> Nonmatching fellowship-grants up to \$10,000 to exceptionally talented composers for the creation of new works or the completion of works in progress.		
	<b>Category II</b> Nonmatching fellowship-grants of up to \$7,500 to exceptionally talented librettists for the creation of new works or the completion of works in progress. Applicants are required to show evidence of expertise in the opera/lyric theater styles.		
	<b>Category III</b> Nonmatching fellowship-grants of up to \$2,500 to aid the professional development of the composer or librettist of exceptional talent.		
	<b>Category IV</b> On a pilot basis, a limited number of nonmatching fellowship-grants of up to \$10,000 have been awarded to nationally recognized composers of established ability to allow the individual composer to have free time for working at his/her discretion.		
Eligibility	By statute, the Endowment's support is limited to individuals of exceptional talent. Eligibility is further limited to individuals who can give evidence of the successful completion of the necessary foundations in training.		
Grant Amounts	Because of the limited funds available and the anticipated number of applications, generally fellowship-grants		
		Deadline	The anticipated application deadline for projects to take place between January and December 1977 is May 10, 1976. There is a possibility the program will be reorganized. New guidelines and deadlines will be issued in January 1976
		How to Apply	Application guidelines and forms may be obtained after January 1976 by contacting the Music Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6390. Individuals should request <i>Individual Grant Application NEA-2(Rev.)</i> .
		General Programs	The Music Program also provides assistance to national organizations engaged in audience and artist development programs, to contemporary music performing ensembles, to a limited number of professional choral groups, and to national organizations which serve the field of music.
		Independent Schools of Music	A limited number of matching grants are available to professional independent colleges of music for fellowships, scholarships, developmental activities and short-term residencies of master teachers. During Fiscal Year 1975, nine Treasury Fund grants were awarded to professional colleges under this program.
		Deadlines	Applications must be postmarked no later than October 1, 1975 for 1976-77 school year and October 1, 1976 for 1977-78 school year.
		How to Apply	Professional independent colleges of music should contact the Music Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6390. Individuals may not apply under this category.
		Jazz/Folk/ Ethnic Music Program	The Endowment provides assistance to artistic, educational, and archival programs that involve individuals and groups presenting jazz, and other folk/ethnic indigenous music. The purpose of this program is to develop a broad artistic climate that will encourage America's indigenous musical arts to thrive with distinction.



A limited number of applications from individuals and organizations will be considered for specific projects that do not fall into the categories outlined below. Such projects must be in support of professional activity and be of exceptional merit, outstanding quality, and demonstrated need. Grants to organizations will be on a matching basis. *Individuals and organizations are urged to accommodate their projects to the provisions of the categories outlined below.*

**Jazz** Assistance in the area of jazz is available through the following categories:

**Jazz Category I: Composers/Arrangers**

Nonmatching fellowship-grants of up to \$5,000 are available to jazz composers and arrangers of exceptional talent for creation of new works, completion of works in progress, and professional development. This category will support only those composers whose works retain consistent basic idiomatic feeling related to the jazz style with which the composer's work is identified.

**Jazz Category II: Performers**

Nonmatching fellowship-grants are available to enable jazz instrumentalists and singers of exceptional talent to advance and develop their careers as they see fit. Fellowship-grants of \$2,500 will be available to assist performers who are in the developing stages of their careers; fellowship-grants of \$5,000 are available to assist established performers.

**Jazz Category III: Travel/Study**

Nonmatching travel/study fellowship grants of up to \$1,000 are available to enable young musicians of exceptional talent to study and/or tour with individual professional jazz musicians or ensembles for short-term concentrated instruction and experience. Normally these grants will not cover periods of longer than one month. The intent of this category of support is to facilitate the professional development of musicians who already have proven their potential for advanced study and professional careers.

**Jazz Category IV: Organizations**

Matching grants will be available for jazz presentations, educational

programs, short-term residencies by jazz specialists, and carefully planned regional or national festivals or tours. Grants of up to \$25,000 will be awarded to organizations with annual expenditures of more than \$100,000 for jazz programming while grants of up to \$15,000 will be awarded to organizations with annual expenditures for jazz programming of less than \$100,000. In most instances, grants will be for less than the maximum. Grants to educational institutions will be limited to those institutions which have a strong commitment to jazz as evidenced by direct financial support for jazz programming.

**Jazz Oral History**

The Endowment has entered into an agreement with the Division of Performing Arts of the Smithsonian Institution to develop a jazz oral history project that documents for national and regional archives the creativity and experiences of distinguished leaders in the development of jazz in the United States. Applications will not be accepted for jazz oral history projects, but further information regarding this project may be addressed to the Jazz Program, Smithsonian Institution, Washington, D.C. 20560.

**Folk/Ethnic**

Assistance in the area of folk/ethnic music is available through the following categories:

**Folk/Ethnic Category I: Organizations-Presentations**

Matching grants up to \$25,000 will be available for folk/ethnic musical presentations, including community celebrations, regional or national festivals; regional tours by local musicians within their area; tours by traditional musicians outside their area; presentations of local musicians in schools, libraries, and community centers; residency projects involving traditional musicians at colleges and universities, and appropriate community locations; and for workshops by knowledgeable consultants to prepare community leaders for effective programming.

**Folk/Ethnic Category II: Organizations-Documentation**

Matching grants up to \$15,000 are

available for projects designed to document, preserve, and disseminate living musical traditions. In most instances grants will be for lesser amounts. Examples include film, videotape, or recorded documentation of techniques, lifestyles, repertoires, or historical recollections of traditional musicians.

### **Folk/Ethnic Category III: Individuals**

Non-matching fellowship grants of up to \$1,000 are available to enable individuals of exceptional talent to study with master traditional musicians. A limited number of modest non-matching grants will be available to individuals to accomplish the purposes outlined in Folk/Ethnic Categories I and II.

**Eligibility** By statute, the Endowment's support is limited to individuals of exceptional talent. Individual applications will be reviewed according to the following criteria: exceptional creative or performing talent and accomplishment; strong commitment to artistic standards; capacity for research or special study.

In addition to meeting the criteria on page 5, performing ensembles, both instrumental and vocal, must demonstrate high quality in performance and management.

Sponsoring organizations must meet the criteria on page 5, and demonstrate the capacity for efficient, stable, and imaginative administration as well as a strong commitment to the purposes of the program.

**Deadlines** Applications must be postmarked no later than October 1, 1975 for projects scheduled to begin after June 1, 1976. Notices of approval or rejection will not be sent before March 1976.

Applications must be postmarked no later than June 15, 1976 for projects scheduled to begin after February 1, 1977. Notices of approval or rejection will not be sent before January 1977.

**How to Apply** Application forms and guidelines may be obtained by contacting the Music Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6390. Please request *Jazz/Folk/Ethnic*

**Music Guidelines.** Individuals should request *Individual Grant Application NEA-2(Rev.)* while organizations should request *Project Grant Application NEA-3(Rev.)*.

### **Opera Program**

Matching grants are available to professional opera companies for artistic and administrative development, public service, touring, and educational projects. The purposes of the program are:

- To improve the artistic quality of fully staged opera in all sections of the country.
- To broaden the repertory to include works from various historical periods with particular emphasis on works by American composers.
- To provide professional opportunities for American artists.
- To strengthen the management of opera companies.

### **Project Examples**

The National Council on the Arts has recommended that the Endowment extend first priority to applications which would provide assistance and recognition to American artists. Assistance is available for a variety of projects including:

- 1) Programs designed to reach larger and more diversified audiences than those usually served by the subscription series; for example, improved services to local communities such as schools, inner-city areas, parks, neighborhoods, churches, or industries.
- 2) Production support for works by American composers.
- 3) Quality performances or services (e.g., workshops, coaching), adaptable to in-school presentations.
- 4) Projects to improve artistic direction and performance quality, including increased rehearsal time.
- 5) Regional touring programs, particularly to areas where live opera is not ordinarily available. Cooperative planning with state and regional arts councils as sponsoring organizations to develop concentrated regional programs.



6) Extended seasons designed to increase the number of productions and performances. The Endowment must receive evidence that, without federal support, the extension of the season would not jeopardize the company's continued existence.

7) Projects designed to improve quality of management.

8) Increased collaboration or sponsorship of programs with other performing organizations, such as professional orchestras and dance companies.

Although the Endowment welcomes vitality of new programs and, under all conditions, encourages applicants to develop new sources of funds, applications should represent the genuine needs of the applicant organization. Accordingly, companies may request assistance to strengthen existing programs.

Assistance is available from the Visual Arts Program for performing arts groups that wish to engage professional artists to design their posters, sets, or costumes. Information is on page 80.

Eligibility

In addition to the criteria on page 5, assistance is limited to professional opera companies that have maintained annual cash incomes from all sources in excess of \$100,000 for a minimum of three seasons and which meet the following requirements:

- Have national or regional impact, produce fully-staged performances with orchestra, provide sufficient rehearsal time to assure performances of uniform artistic quality, and are of high artistic integrity and rely primarily on their own artistic resources.
- Perform annual resident seasons of no fewer than two performances each of three productions.
- Perform with orchestras and choruses in rehearsal on a seasonal rather than a pickup basis.
- Serve unique needs due to geographical location or other special conditions and demonstrate high standards of performance and administration.

Grant Amounts

Opera companies should not request more than 50% of the total cost of the project. Companies previously supported are urged to request assistance that will not exceed the amount recommended for their grants in the 1975-76 season with the same distribution between Program and Treasury Funds. Companies which have not received support in their 1975-76 season are urged to request assistance in moderate amounts.

Deadlines

Applications must be postmarked no later than October 1, 1975 for the 1976-77 season. Notices of approval or rejection will be sent as the Chairman authorizes during the Summer of 1976.

Applications must be postmarked no later than October 1, 1976 for the 1977-78 season. Notices of approval or rejection will be sent as the Chairman authorizes during the Summer of 1977.

How to Apply

Opera companies that meet the eligibility requirements should contact the Music Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6390 requesting *Opera Program Guidelines* and *Project Grant Application NEA-3(Rev.)*.

The National Opera Institute

The National Opera Institute The Endowment, through a Treasury Fund grant with matching private funds, provides substantial support to The National Opera Institute, an independent organization which offers assistance to organizations and individuals. Aiding young artists of exceptional talent through individual grants to performers, training in allied operatic professions, assisting with production of new or rarely performed operas and innovative programs in production techniques, and inter-company cooperative projects, all fall within the purview of the Institute.

The Institute exercises full autonomy in awarding its program of grants. Inquiries and applications for assistance from the Institute *should go directly to* The National Opera Institute, J. F. Kennedy Center for the Performing Arts, Washington, D.C. 20566.

Orchestra  
Program

Matching grants are available to professional symphony orchestras for artistic and administrative development, public service, touring, and educational projects. The purposes of the program are:

- To improve the artistic quality and management of symphony orchestras in all sections of the country.
- To broaden the repertory to include works of various historical periods, with particular emphasis on works by American composers.
- To provide sustained professional opportunities for American artists.
- To encourage more flexible service of symphony orchestras to the larger community through the use of smaller performing units.

Project Examples

The National Council on the Arts has recommended that the Endowment extend first priority to applications which would provide assistance and recognition to American artists. Assistance is available for a variety of projects including:

- 1) Programs by full orchestra or smaller ensembles from the orchestra designed to present works by contemporary composers, especially living American composers.
- 2) Programs designed to present gifted young American artists as soloists with the orchestra or smaller ensembles.
- 3) Programs designed to reach larger and more diversified audiences than those usually served by the subscription series; for example, improved services to local communities such as schools, inner-city areas, parks, neighborhoods, churches, or industries.
- 4) Collaboration or sponsorship of programs with other established performing organizations, such as dance companies, opera companies, resident professional theatre companies, and experimental groups through use of the orchestra or smaller ensembles.
- 5) Projects to improve the quality of performance, including increased rehearsal time, and to improve artistic direction and management.

6) Experimental programming with commercial and educational public media through radio, television, film, and new technological developments.

7) Exploration of new ways to improve earned and contributed income, including development programs staffed by professional development personnel and new methods of promotion to increase audiences and improve ticket sales.

8) Regional touring programs, particularly to areas where instrumental performances of quality otherwise would not be possible.

Although the Endowment welcomes the vitality of new programs and, under all conditions, encourages applicants to develop *new* sources of funds, applications should represent the genuine needs of the applicant organization. Accordingly, orchestras may request assistance to strengthen existing programs.

Assistance is available from the Visual Arts Program for performing arts groups that wish to engage professional artists to design their posters, sets, or costumes. Information is on page 80.

Eligibility

In addition to the criteria on page 5, assistance is limited to professional orchestras which have maintained annual cash incomes from all sources in excess of \$100,000 for a minimum of three seasons, and which meet one of the following requirements:

- Have national or regional impact while demonstrating high standards of performance and administration, or
- Serve unique needs due to geographical location or other special conditions and demonstrate high standards of performance and administration.

Grant  
Amounts

Orchestras should not request more than 50% of the total cost of the project. Orchestras previously supported are urged to request assistance that will not exceed the amount recommended for their grants in the 1975-76 season with the same distribution between Program and Treasury Funds. Orchestras which have not received support in their 1975-



76 season are urged to request assistance in moderate amounts.

Deadlines      Applications must be postmarked no later than December 1, 1975 for the 1976-77 season. Notices of approval or rejection will be sent as the Chairman authorizes during the Summer of 1976.

Applications must be postmarked no later than December 1, 1976 for the 1977-78 season. Notices of approval or rejection will be sent as the Chairman authorizes during the Summer of 1977.

How to  
Apply      Orchestras that meet the eligibility requirements should contact the Music Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6390 requesting *Orchestra Program Guidelines* and *Project Grant Application NEA-3(Rev.)*.





The Public Media Program is concerned with the development of film, radio, and television as art forms in themselves as well as vehicles for the transmission of other art forms—such as music, dance, literature, crafts, architecture—to millions across the country. This program has been developed to encourage the creation of new works in film, video and radio, to help the works find an audience, and to preserve them for future generations.

The Endowment encourages the development of innovative approaches to presenting the arts on film, television, and radio often in cooperation with the Corporation for Public Broadcasting. Assistance is provided to educational and other institutions such as museums and public and cable television stations to support residencies of filmmakers and video artists. Support is also provided to regional film facilities that stimulate interest and involvement in film and video as art forms.

The Endowment provides assistance through contracts to The American Film Institute for its program of grants to independent filmmakers and for its work preserving the nation's film heritage. More than 2,000 feature films have been saved to date.

### **Please Note**

There are grants available for film projects from other programs of the Endowment. For information see Index, page 88.

For information on publications and films documenting Endowment projects, please see page 95.

### **Areas Not Assisted**

Funds are not available for:

- Tuition assistance for college and university study within the United States or abroad.
- Deficit funding, capital improvements, or construction.

The categories of assistance for the Public Media Program are *outlined* on the following pages.

<b>General Programs</b>	Projects which do not fit into any of the following areas of support may be considered under General Programs. They may be one-time or on-going projects but in every case they must fit in with the overall Public Media Program guidelines of being responsive to the needs and aims of the field.		6300. Applicant organizations should request <i>Project Grant Application NEA-3 (REV.)</i>
<b>Media Studies</b>	Matching grants are available for support of short term residencies of filmmakers and video artists at educational and other institutions and for seminars, workshops, institutes, and conferences designed to further the creation and study of film and video art forms.	Eligibility	<b>Seminar Workshop Program</b> Matching grants are available to support seminars, workshops, institutes and other conferences designed to bring together professional film and video artists, scholars, and students to further the creation and study of film and video as an art form.
	<b>Filmmakers and Video Artists in Residence</b> Grants are made to educational institutions and other organizations to invite professional filmmakers and/or video artists of national reputation who do not normally support themselves by teaching for <i>short term</i> stays to instruct, influence and stimulate students, faculty and the general public while practicing their professions. Institutions select the artist(s) of their choice and work out a mutually acceptable schedule of activities. While new methods are not necessarily better, more inventive ways of bringing this contact about may be desirable; for instance, making the evolution of a work of art itself the teaching situation or engaging the students as assistants in some project or process.	Grant Amounts	Grants to organizations will generally be for less than \$15,000 and must be matched by an amount at least equal to the amount requested from the Endowment.
		Deadline	Applications must be postmarked no later than May 15, 1976 for projects scheduled to begin after November 1, 1976. Applicants will not be notified of approval or rejection before October 15, 1976.
		How to Apply	Application forms and guidelines may be obtained by contacting the Public Media Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6300. Applicant organizations should request <i>Project Grant Application NEA-3(Rev.)</i> .
Eligibility	While aimed primarily at university and college film and media departments, other film and video related organizations also may apply.		In addition to the residency program described above, there are two other residency categories.
Grant Amounts	Grants to organizations will not exceed \$5,000 and must be matched by an amount at least equal to the amount requested from the Endowment.		<b>Filmmakers in Residence at Public Television Stations</b> Jointly with the Corporation for Public Broadcasting, the Endowment will provide support for filmmakers in residence at selected public television stations. The project is designed to provide an opportunity for an experienced filmmaker and a public television station to work together creatively in the production of programming for broadcast. Interested public television stations should write: Public Media Program, National Endowment for the Arts, Washington, D.C. 20506.
Deadline	There is no specific deadline for submission of applications. However, applications must be submitted at least six months before the planned residency will begin.		
How to Apply	Application forms and guidelines may be obtained from the Public Media Program, National Endowment for the Arts, Washington, D.C. 20506 (202) 634-		



### Filmmakers in Residence at Cable Television Stations

The Endowment, through the Alternate Media Center, will provide support aimed at utilizing the skills of young filmmakers with an interest in local programming in collaboration with the facilities and personnel of established cable television stations. Inquiries should be addressed to the Alternate Media Center, New York University, Washington Square, New York, New York 10012.

### Programming in the Arts

Matching grants are available for production, research and development designed to improve the quality of arts programming on film, television and radio. Some of the grants made specifically in regard to programming on Public Television will be jointly funded by the Corporation for Public Broadcasting and the National Endowment for the Arts.

Applications for matching *Treasury Fund* grants will be accepted from recognized, nonprofit producing organizations for production, research and development of major programs on the arts, including those designed specifically for broadcast as a *series* over the Public Television network. There is no set maximum for applications in this area.

#### Project Examples

- 1) Film or television program designed to showcase the work of individual artists, or performing or visual arts groups; or to present specific art works or art movements.
- 2) Experimental workshop at a Public Television station designed to explore new techniques and formats for presenting the performing or visual arts on television.
- 3) Research and development such as a special study or seminar designed to encourage the presentation of outstanding short and feature films on television.
- 4) Production of radio program(s) of and about drama, poetry, music, etcetera designed for national distribution.

### Eligibility

Grants are available to nonprofit, tax-exempt organizations that plan to utilize the services of a project director who has completed at least one film or program that has been broadcast or placed in educational or commercial distribution. (In the case of research and development, the project director should be a recognized expert in the field.)

### Grant Amounts

Grants to organizations will not exceed \$50,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Matching grants for radio projects will rarely exceed \$10,000. Grants to individuals of exceptional talent will be made occasionally on a non-matching basis and will generally not exceed \$10,000.

### Deadlines

Applications must be postmarked no later than September 15, 1975 for projects scheduled to begin after April 15, 1976. Applicants will not be notified of approval or rejection before March 15, 1976.

Applications must be postmarked no later than September 15, 1976 for projects scheduled to begin after April 15, 1977. Applicants will not be notified of approval or rejection before March 15, 1977.

### How to Apply

Application forms and guidelines may be obtained by contacting the Public Media Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6300. Applicant organizations should request *Project Grant Application NEA-3(Rev.)*.

### Regional Development

Matching grants are available to regional organizations to provide:

- High quality exhibition of film and video art and visiting artists programs.
- Access to production facilities.
- A resource for film and video research, study and information.
- Training of regional development personnel.
- Integration and coordination of media resources on a regional basis.

#### Project Examples

- 1) Partial support for a curator to program films or videotapes for public exhibition.

	<p>2) Partial support for a media extension agent to provide information services to the region, possibly traveling throughout the region, but maintaining headquarters at a resource center.</p> <p>3) Partial support for a film information officer in residence to work with visitors, to travel, and to handle telephone inquiries.</p> <p>4) Partial support of film rentals and costs of preparing program notes for a specific series, retrospective, etcetera.</p> <p>5) Partial support for purchase of production equipment for public access use of artists. (Organization is asked to submit procedures for selecting artists who will have access to equipment.)</p> <p>Please note that the Public Media Program provides funds on a specific project basis. Applicants with requests for unspecified general support of on-going programs will not be considered eligible.</p>	<p><b>Deadlines</b></p> <p>Applications must be postmarked no later than August 1, 1975 for projects scheduled to begin after February 15, 1976. Applicants will not be notified of approval or rejection before January 1, 1976.</p> <p>Applications must be postmarked no later than August 1, 1976 for project scheduled to begin after February 15, 1977. Applicants will not be notified of approval or rejection before January 1, 1977.</p> <p><b>How to Apply</b></p> <p>Application forms and guidelines may be obtained by contacting the Public Media Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6300. Applicant organizations should request <i>Project Grant Application NEA-3(Rev.)</i>.</p> <p><b>Pilot Programs</b></p> <p>In addition to the established areas of support, the Public Media Program has set up several new programs on a special pilot basis. These pilot programs will <i>not</i> be open to inquiries or applications in this fiscal year.</p>	
<p><b>Eligibility</b></p>	<p>The regional media organization may be independent or attached to a museum, university, state arts agency, etcetera. It should have had an on-going program in any of the areas listed above for at least one year.</p> <p>The general purpose of this program is to encourage quality projects that will stimulate the interest and involvement in film and video art of as many people as possible. For this reason, support will be restricted to those facilities which maintain the following policies:</p> <ul style="list-style-type: none"> <li>• Activities open to the public at a reasonable cost.</li> <li>• Access where practical to all materials for any person who needs access to screening, presentations, facilities and articles of information in the collection without restriction to age level, education or affiliation.</li> </ul>		<p><b>Short Film Showcasing</b></p> <p>With the cooperation of theatre owners and distributors, the Endowment hopes to encourage the exhibition of a limited number of outstanding short films by American filmmakers in theatres throughout the country. The Endowment will contribute print costs, including blowups from 16mm to 35mm, and a fellowship to the filmmakers who are included in the program.</p> <p><b>Post-Graduate Fellowships</b></p> <p>The Endowment, through a pilot program with universities, is giving selected students the opportunity to gain production experience necessary to their professional careers. The pilot program will be a three-way partnership between a host university, a local public broadcast station, and a filmmaker.</p>
<p><b>Grant Amounts</b></p>	<p>Grants to organizations will generally be for less than \$30,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Applicants are advised to apply for what they need and can match rather than the maximum amount.</p>	<p><b>The American Film Institute</b></p>	<p>The Endowment will continue support of The American Film Institute for its work in preserving and developing the nation's artistic and cultural resources in film. The Institute is concentrating essentially in the following areas of endeavor: archives, education, advanced filmmaking training, filmmaker grants, and research and publication.</p>



**Independent Filmmaker Grants**

The Endowment supports a grant program for independent filmmakers at The American Film Institute. Interested individuals should contact the Institute directly at 501 Doheny Drive, Beverly Hills, California 90210.





The Special Projects Program assists interdisciplinary arts projects that meet professional standards and have potential national or regional significance. Often it undertakes pilot programs to test new areas or methods of assistance.

At present, the Special Projects Program is assisting organizations in developing greater contact between artists and the public.

### **Please Take Note**

There are grants available for interdisciplinary projects from other Endowment programs. Please see page 31.

For information on publications and films about Endowment programs, please see page 95.

### **Areas Not Assisted**

The Special Projects Program does not provide assistance for:

- Scholarship aid to individuals to study within the United States or abroad.
- Purchase of permanent equipment.
- Building or renovation of physical facilities.

The categories of assistance for the Special Projects Program are *outlined* on the following pages.

<b>Arts Centers and Festivals (pilot)</b>	A limited number of matching grants are available to arts centers and festivals that present professional artists and/or arts groups for projects that explore ways to solve administrative problems associated with the brokerage function. Projects are eligible that address the basic area of the relationship of the applicant to its market, i.e. fund-raising, audience development, exploration of new formats and locations for presentations, etcetera. Funds are <i>not</i> available for basic real estate and "housekeeping" costs.
Eligibility	In addition to meeting the criteria on page 5, applicants must be presenters of regional or national significance <i>currently</i> offering primarily professional arts resources of recognized aesthetic quality <i>regularly</i> in more than one discipline. The applicant must also have full-time year round professional administration committed to the function of presentation.
Grant Amounts	Grants will not exceed \$25,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Due to the modest funds available for this pilot category, a number of qualified applications may not be funded. If larger grants are recommended by the Special Projects Advisory Panel for applications of recognized national significance, the grants will be made through the Treasury Fund method (see page 5).
Deadlines	Applications must be postmarked no later than August 15, 1975 for projects scheduled to begin after December 1, 1975. Applications must be postmarked no later than October 20, 1975 for projects scheduled to begin after March 1, 1976. Applications must be postmarked no later than January 30, 1976 for projects scheduled to begin after June 1, 1976.
How to Apply	The Special Projects Program encourages applicants to submit a narrative description of the proposed project along with a summary budget for review by and response from staff prior to submission of formal application. Application forms and further information may be obtained by contacting the Special Projects Program, National Endowment for the

Arts, Washington, D.C. 20506 (202)634-6020.

#### **City Spirit (pilot)**

In late 1974, the Endowment offered a pilot program of matching grants to encourage people in cities, towns, counties, neighborhoods and communities throughout the country to join together in an effort to identify their cultural resources and define their cultural needs. Through a process of dialogue and cooperation among the people of the community representing all segments and interests, including artists and arts institutions, government, business, labor, media, etcetera, it was hoped that an integrated plan to share the area's cultural activities and responsibilities would emerge.

An announcement will be made in the Fall of 1975 as to future "City Spirit" activity. Information may be obtained from the Special Projects Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6020.

#### **Community Residencies (pilot)**

The Special Projects Program has initiated a pilot community residency program to encourage and assist community sponsorship of a variety of different residencies by professional artists and organizations of recognized quality. This may involve individual creative and interpretive artists (visual artists, poets, writers, musicians, filmmakers), as well as large and small performing groups in theatre and music (including jazz and folk). Dance is not included because those needs are currently being met by the Endowment's Dance Touring Program (see page 21).

It is integral to the community aspect of this pilot that the artists' services be accessible to and shared by a wide variety of interests in the community. Periods of residence will depend on the artist or group and the desires of the community. Since there are no specific project limitations for this program, applicants are encouraged to propose individual projects best suited to the particular circumstances and needs of their communities.

The Endowment provides a variety of assistance grants for residencies. For information see page 90.



Eligibility	Applicants must be sponsors meeting the requirements on page 5 or government entities. Artists or performing groups cannot be applicants under this program.
Grant Amounts	Amounts of grants will depend on the lengths of residencies and the kinds of artists or groups used and on the availability of funds. All grants must be matched at least dollar-for-dollar. Due to the modest funds available for the pilot category, it may be expected that a number of qualified applications may not be funded.
Deadlines	Formal applications must be postmarked no later than August 15, 1975 for projects scheduled to begin after December 1, 1975. Applications must be postmarked no later than October 20, 1975 for projects scheduled to begin after March 1, 1976. Applications must be postmarked no later than January 30, 1976 for projects scheduled to begin after June 1, 1976.
How to Apply	The Special Projects Program encourages applicants to submit a narrative description of the proposed project along with a summary budget for review by and response from staff prior to submission of formal application. Application forms and further information may be obtained by contacting the Special Projects Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6020.
Interrelated Programs and Special Services	The Special Projects Program reviews projects which involve two or more art forms or program areas and accommodates a limited number of special projects which do not fit other Endowment guidelines.

Eligibility	The program does not consider grants to individuals. Grants are limited to nonprofit, tax-exempt professional arts organizations meeting the requirements on page 5, state and regional arts agencies. Projects must involve two or more art forms and meet at least two of the following criteria: <ul style="list-style-type: none"> <li>• Maintain professional standards.</li> <li>• Have potential regional or national significance.</li> <li>• Are justifiable on the basis of geographic isolation from other quality arts activity.</li> </ul>
Grant Amounts	Amounts of grants will depend on the proposed project and the availability of funds. Generally, grants in excess of \$20,000 will be made through the Treasury Fund method (see page 5).
Deadlines	Applications must be postmarked no later than August 15, 1975 for projects scheduled to begin after December 1, 1975. Applications must be postmarked no later than October 20, 1975 for projects scheduled to begin after March 1, 1976. Applications must be postmarked no later than January 30, 1976 for projects scheduled to begin after July 1, 1976.
How to Apply	The Special Projects Program encourages applicants to submit a narrative description of proposed project along with a summary budget for review by and response from staff prior to submission of formal application. Application forms and further information may be obtained by contacting the Special Projects Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6020.





The National Endowment for the Arts' Theatre Program is directed primarily toward professional theatre organizations. Its aim is to assist and stimulate creative activity in the theatre arts and raise artistic standards through support of the performing institutions which sustain the artists and craftsmen of the theatre. Grants are made in a variety of program categories which cover a broad range of the profession.

The Endowment is equally concerned with the strengthening of existing institutions, the dissemination of the highest quality of theatre production, and the identification and development of new creativity in the field.

### **Please Take Note**

The Theatre Program does not provide assistance to individuals but there is fellowship assistance available for playwrights through the Literature Program, page 42.

Assistance is available from the Visual Arts Program for performing arts groups that wish to engage professional artists to design their posters, sets, or costumes. Information is on page 80.

For information on publications and films about Endowment programs, please see page 95.

### **Areas Not Assisted**

The Theatre Program does not provide assistance to:

- Individuals.
- Students to study in the United States or abroad.
- College, community, or civic theatre groups.
- Organizations for capital construction or the purchase of permanent equipment.

The categories of assistance for the Theatre Program are *outlined* on the following pages.

## Professional Theatre Companies

Matching grants are available to resident professional theatres and other professional theatre institutions of a permanent nature to provide assistance for production, staff development, and the creation and performance of new works, audience development and community service projects. Its aim is to help professional performing institutions meet the economic problems occasioned by increased artistic quality and wider dissemination of services.

### Project Examples

Listed below are suggested areas of support. Other requests outside these areas may be considered as well.

1) Artistic development, including production support, artistic staff development, support for new play production, and playwright-in-residence programs.

2) Administrative development, including exploration of new ways to improve earned and contributed income and administrative staff development.

3) Community service projects, including programs designed to reach larger and more diversified audiences in schools, inner city areas, and local outlying communities.

Though the Endowment welcomes the development of new programs, it is equally concerned with the strengthening of existing activities.

### Eligibility

In addition to meeting the criteria on page 5, the applicant organization must meet the following requirements:

- Be a professional theatre institution of a permanent nature with a yearly operating budget of at least \$200,000.
- Have had at least two years of continuous operation as a full professional theatre.
- Maintain a performing season of at least five months, with residency in one location for this period of time.
- Operate under an Equity contract, or pay equivalent salaries.

### Grant Amounts

Grants to organizations may range from \$5,000 to a maximum of \$150,000 and must be matched by an amount at least

equal to the amount requested from the Endowment. Most grants will be for substantially less than the maximum amount. Grants in excess of \$75,000 in federal funds will generally be made through the Treasury Fund method (see page 5).

### Deadline

Applications must be postmarked no later than January 15, 1976 for projects scheduled to begin after July 1, 1976. Applicants will not be notified of approval or rejection before June 15, 1976.

### How to Apply

Application forms and guidelines may be obtained by contacting the Theatre Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6387. Applicant organizations should request *Project Application NEA-3(Rev.)*.

## Professional Theatre Companies with Short Seasons (pilot)

A limited number of matching grants are available to nonprofit professional theatre companies with seasons of less than five months. Included are summer theatres, on-going festivals, and other specialized groups which do not meet the length of season and budgetary requirements of the Professional Theatre Companies category (above), but are eligible in all other respects.

### Deadline

Applications must be postmarked no later than January 15, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before June 15, 1976.

### How to Apply

Inquiries should be addressed to Theatre Program, National Endowment for the Arts, Washington, D.C. 20506.

## Developmental Theatre- New Plays, New Playwrights, New Forms

Matching grants are available to professional groups which concentrate on the creative development of the theatre artist, emphasizing new plays, new playwrights, and new forms. Among these groups are theatres which perform the works of new playwrights and which present a season or series of new and/or avant-garde works; groups which specialize in developmental work with playwrights; and groups which operate as a total theatre unit evolving original works out of a collaborative process. Other types of alternative theatres may also be considered.



### Project Examples

This program is aimed toward support of production, development of works-in-progress, and workshops. It includes support of:

- 1) Salaries of actors and other professional staff.
- 2) Playwrights' stipends and expenses.
- 3) Production expenses.

**Note:** Playwrights are eligible for direct assistance through the Fellowships for Creative Writers program. For information see Literature Program, page 42.

**Eligibility** In addition to meeting the criteria on page 5, the applicant organization must meet the following requirements:

- Maintained at least two years of continuous operation under the same direction prior to time of applying.
- Meet professional orientation and standards. The Endowment recognizes that certain types of narrow professional definitions may not be relevant to theatres of this kind; however, this program is intended to assist the committed theatre artist and is not for purely avocational nonprofessional groups.

**Grant Amounts** Grants to organizations will generally not exceed \$15,000–\$20,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Most grants will be for substantially less than this amount.

**Deadline** Applications must be postmarked no later than January 15, 1976 for projects scheduled to begin after July 1, 1976. Applicants will not be notified of approval or rejection before June 15, 1976.

**How to Apply** Application forms and guidelines may be obtained by contacting the Theatre Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6387. Applicant organizations should request *Project Grant Application NEA-3(Rev.)*.

**Theatre for Youth** Matching grants are available to professional groups which offer dramatic presentations for children and

young people from pre-primary grades through junior high school (ages 5 through 14). Professional theatre companies which have separate, and separately budgeted, children's theatres are eligible as well as professional organizations which are engaged solely in theatre for youth.

### Project Examples

Listed below are suggested areas of support:

- 1) Production support.
- 2) Staff development.
- 3) Development of new dramatic material.
- 4) Touring.

**Eligibility** In addition to meeting the criteria on page 5, the applicant organization must meet the following requirements:

- Maintained at least two years of continuous operation as a full professional theatre.
- Must operate under an Equity contract, or pay equivalent salaries.

**Grant Amounts** Grants to organizations will generally not exceed \$25,000 and must be matched by an amount at least equal to the amount requested from the Endowment. Most grants will be for less.

**Deadline** Applications must be postmarked no later than March 31, 1976 for projects scheduled to begin after July 1, 1976. Applicants will not be notified of approval or rejection before June 1976.

**How to Apply** Application forms and guidelines may be obtained by contacting the Theatre Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6387. Applicant organizations should request *Project Grant Application NEA-3(Rev.)*.

**Services to the Field** Matching grants are available to theatre service organizations which provide unique services to the field as a whole or to a particular sector of it. In general, only national organizations will be considered.

### Project Examples

Listed below are general areas of support:

	1) Requests for support of specified projects are preferable to those for more general aid.	Eligibility	Grants are available only to officially designated state arts agencies and to regional arts agencies.
	2) Projects need not be new. Support for continuance and strengthening of existing projects may be requested.	Grant Amounts	There are no minimum or maximum grants in this category. Amounts will be determined by the nature and scope of the project and the availability of funds.
Eligibility	In addition to meeting the criteria on page 5, the applicant organization must meet the following requirements: <ul style="list-style-type: none"> <li>• Have been in existence for a minimum period of two years.</li> <li>• Be able to furnish evidence of value to the field served.</li> <li>• Demonstrate ability to generate funding from non-government sources.</li> </ul>	Deadlines	Applications must be postmarked no later than August 15, 1975 for projects scheduled to begin after January 1, 1976. Applicants will not be notified of approval or rejection before December 1975.
Grant Amounts	Grant amounts vary considerably depending upon the total budget of the organization, the scope of its activity, and the particular project.		Applications must be postmarked no later than March 31, 1976 for projects scheduled to begin after July 1, 1976. Applicants will not be notified of approval or rejection before June 1976.
Deadline	Applications must be postmarked no later than March 31, 1976 for projects scheduled to begin after July 1, 1976. Applicants will not be notified of approval or rejection before June 1976.	How to Apply	Application forms and guidelines may be obtained by contacting the Theatre Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6387. State arts agencies should request <i>Application for Federal Assistance (Short Form)</i> .
How to Apply	Application forms and guidelines may be obtained by contacting the Theatre Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6387. Applicant organizations should request <i>Project Grant Application NEA-3(Rev.)</i> .		
<b>State Arts Agencies-Theatre Projects</b>	Matching grants are available to state arts agencies either individually or in regional groupings, to help states and regions take better advantage of professional theatre resources within their areas. Projects that assist in the development of professional theatre in areas where professional theatre is not available are also encouraged.		
	<b>Project Examples</b> Listed below are suggested areas of support. Other requests may be considered as well.		
	1) Local and/or regional touring involving professional theatre activities eligible under the Theatre Program Guidelines.		
	2) Planning grants toward the development of professional projects.		



The Visual Arts Program has been developed in response to the needs of professional visual artists, including craftsmen, painters, photographers, printmakers, sculptors, and video artists. The program provides fellowships to visual artists, art and crafts critics; matching grants for short-term residences, workshops, photography and crafts exhibitions. Matching assistance is also available for commissioning and placement of art works—sculptures, murals, tapestries, etcetera — in public places.

The Visual Arts Program provides assistance to performing arts groups—dance, opera, and theatre companies and symphony orchestras—who wish to engage a visual artist in the design of their costumes, sets, or posters.

### **Crafts**

In an effort to place greater emphasis on support for craftsmen and crafts projects, the Visual Arts Program has issued separate guidelines for Crafts activities for 1976. For information on crafts assistance, contact the Crafts Coordinator, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566.

### **Please Take Note**

There are grants available for visual arts and crafts projects from other Endowment programs. Please see page 87.

For information on publications and films about Endowment programs, please see page 95.

### **Areas Not Assisted**

The Visual Arts Program does not provide assistance for:

- Scholarship aid to individuals to study within the United States or abroad.
- Purchase of permanent equipment.
- Building or renovation of physical facilities.

The categories of assistance for the Visual Arts Program are *outlined* on the following pages.

**Artists,  
Critics,  
Photographers  
and Craftsmen  
in Residence  
Program**

To make it possible for art schools, university art departments, craft associations, and other organizations to invite artists, critics, photographers and craftsmen of national reputation for short-term stays to instruct, influence and stimulate students and faculty while practicing their professions.

Institutions select the artist(s), critic(s), photographer(s) or craftsmen of their choice and work out a mutually acceptable schedule of activities with emphasis on student contact. While new methods are not necessarily better, more inventive ways of bringing this contact about may be desirable; for instance, making the evolution of a work of art itself the teaching situation, or engaging the students as assistants in some project or process.

**Eligibility** While aimed primarily at art schools, university art departments, crafts organizations, other nonprofit organizations such as museums, state arts agencies, cities, community centers, parks, prisons, festivals, and senior citizens groups may also apply if they meet the requirements on page 5. Permanent faculty members of the institution applying for a grant are not eligible.

**Grant Amounts** Grants will usually not exceed \$1,500 and must be matched by an amount at least equal to the amount requested from the Endowment. Larger grants are occasionally given for extraordinary projects.

**Deadline** There will be no specific deadline for submission of applications. However, applications must be received at least six months before the residence is scheduled to begin.

**How to Apply** Application forms and guidelines may be obtained by contacting the Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566. Those interested in crafts activities during 1976 should request *Crafts Guidelines*. Applicant organizations should request *Project Grant Application NEA-3(Rev.)* and government entities should request *Application for Federal Assistance (Short Form)*.

**Artists'  
and  
Craftsmen's  
Services**

A limited number of grants are available to organizations or groups of artists or craftsmen concerned with the area of services. Services cover a number of categories designed to assist artists and craftsmen in every aspect of their professional lives including:

- 1) Dissemination of information through directories and documentation.
- 2) Technical research into old and new media.
- 3) Clarification of artists' or craftsmen's rights.
- 4) Investigation of health and safety factors of artists' or craftsmen's media.

The program also encourages established resource facilities to study and solve new problems that arise for artists or craftsmen in the course of their every day lives.

**Eligibility** Nonprofit, tax-exempt organizations which provide services to visual artists or craftsmen. In rare circumstances, grants will be made to individuals providing services not provided by an existing organization.

**Grant Amounts** Grants will usually not exceed \$10,000 and must be matched by an amount at least equal to the amount requested from the Endowment.

**Deadlines** Applications for Artists' Services must be postmarked no later than February 1, 1976 for projects scheduled to begin after July 1, 1976. Applications for Craftsmen's Services must be postmarked no later than January 1, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before June 1976.

Applications must be postmarked no later than December 1, 1976 for projects scheduled to begin after July 1, 1977. Notices of approval or rejection will not be sent before June 1977.

**How to Apply** Application forms and guidelines may be obtained by contacting the Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566. Those interested in crafts



activities during 1976 should request *Crafts Guidelines*. Organizations should request *Project Grant Application NEA-3(Rev.)*.

**Crafts Exhibition Aid** To bring crafts exhibitions of contemporary and/or historical importance to the public in a variety of appropriate situations. Since catalogues are a valuable documentation of the exhibition, special consideration will be given to funding catalogues of lasting value in the field.

**Eligibility** Universities, museums, community centers, theaters, libraries, churches, prisons, nonprofit craft galleries, state arts agencies, and other organizations that meet the requirements on page 5. Special consideration is given to crafts exhibitions of a community oriented nature, which bring works of high quality professional craftsmanship to areas not normally exposed to such exhibitions. Additionally, crafts exhibitions that are coordinated with crafts workshops are given high priority.

**Grant Amounts** Grants are up to \$10,000 for major exhibitions and up to \$5,000 for other projects and must be matched by an amount at least equal to the amount requested from the Endowment.

**Deadlines** Applications must be postmarked no later than October 15, 1975 for projects scheduled to begin after May 1, 1976. Notices of approval or rejection will not be sent before April 1976.

Applications must be postmarked no later than October 1, 1976 for projects scheduled to begin after May 1, 1977. Notices of approval or rejection will not be sent before April 1977.

**How to Apply** Application forms and *Crafts Guidelines* may be obtained by contacting the Crafts Coordinator, Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566. Organizations should request *Project Grant Application NEA-3(Rev.)* and government entities should request *Application for Federal Assistance (Short Form)*.

**Crafts Workshop Program** To assist the production of new work by craftsmen of exceptional talent and provide quality instruction. The program

also encourages artists to test ideas and media, and to devise modes of working together. Crafts workshops are divided into two categories:

### Category I

Crafts workshops primarily for the benefit of groups of practicing professional craftsmen. The highest standards of demonstrated professional ability are looked for in these applications. Although students may participate in these crafts workshops, the emphasis is primarily directed towards other professionals in the field.

### Category II

Workshops instructed by qualified professional craftsmen of outstanding ability the main thrust of which is toward the larger community. Eligible under this category are workshops in parks, prisons, schools, and community art centers, bringing quality crafts demonstrations and instruction to nonprofessional participants.

**Eligibility** For the purposes of this program, a "crafts workshop" is defined as a place with facilities where a group of craftsmen who share common aesthetic and technical interests come together for the purpose of making or exhibiting works of art in a situation in which they derive stimulation from each other's presence and ideas. The workshop or organization holding the workshop must be nonprofit, tax-exempt and meet the requirements on page 5.

**Grant Amounts** Grants will usually not exceed \$15,000 and must be matched by an amount at least equal to the amount requested from the Endowment.

**Deadlines** Applications must be postmarked no later than October 15, 1975 for projects scheduled to begin after May 1, 1976. Notices of approval or rejection will not be sent before April 1976.

Applications must be postmarked no later than October 1, 1976 for projects scheduled to begin after May 1, 1977. Notices of approval or rejection will not be sent before April 1977.

**How to Apply** Application forms and *Crafts Guidelines* may be obtained by contacting the Crafts Coordinator, Visual Arts Program.

National Endowment for the Arts,  
Washington, D.C. 20506 (202)634-1566.  
Organizations should request *Project  
Grant Application NEA-3(Rev.)*.

## Fellowships for Arts and Crafts Critics

To enable arts critics and those writing  
in the crafts field to take on a specific  
project which in their present  
circumstances is not feasible.

### Eligibility

Art and crafts critics of exceptional  
talent and accomplishment who are  
published regularly. For the purposes of  
this program, art criticism is defined as  
the investigation, evaluation, and  
exposition of contemporary or recent  
art. (*Art historians are not eligible*;  
historians of art whose concerns are  
primarily scholarly should apply for  
assistance to either the Fellowship  
Division or the Research Grants Division  
of the National Endowment for the  
Humanities, Washington, D.C. 20506.)

### Fellowship Amount

Up to \$5,000 depending on project.  
There is no matching requirement.

### Deadline

Applications must be postmarked no  
later than April 15, 1976. Applicants will  
not be notified of approval or rejection  
before January 1977. The proposed  
activity should not be scheduled to  
begin before March 1977 and should  
generally be carried out during the  
succeeding twelve months.

### How to Apply

Application forms and guidelines may  
be obtained by contacting the Visual  
Arts Program, National Endowment for  
the Arts, Washington, D.C. 20506  
(202)634-1566. Individuals should  
request form *Individual Grant  
Application NEA-2(Rev.)*.

## Fellowships For Artists

To enable artists to set aside time and/or  
purchase materials and, generally to  
enable them to advance their careers as  
they see it. There are three categories of  
fellowships for artists:

### Category I

Fellowships of \$10,000 are primarily  
intended to assist artists in mid-career  
between, approximately, the ages of 35  
and 50 and over. Artists under 35 are  
not, however, excluded from Category I.  
A limited number of Category I grants  
will be set aside for senior artists.  
Grants are generally for one year.

### Category II

Fellowships of \$5,000 are intended to  
assist artists in the earlier stages of their  
careers (from graduation to  
approximately 35). Grants are generally  
for six months.

### Category III

A limited number of fellowships of  
\$2,000 are set aside for artists under 25.

### Eligibility

Painters, sculptors, conceptual,  
performance, and video artists working  
within a visual arts context, of  
exceptional talent, of any school or  
aesthetic persuasion. Students are not  
eligible.

### Fellowship Amounts

Fellowships are for \$10,000 for Category  
I, \$5,000 for Category II, and \$2,000 for  
Category III. There is no matching  
requirement.

### Deadlines

Applications must be postmarked no  
later than November 1, 1975 for work  
scheduled to begin after August 1, 1976.  
Notices of approval or rejection will not  
be sent before July 1976.

Applications must be postmarked no  
later than October 15, 1976 for work  
scheduled to begin after August 1, 1977.  
Notices of approval or rejection will not  
be sent before July 1977.

### How to Apply

Application forms and guidelines may  
be obtained by contacting the Visual  
Arts Program, National Endowment for  
the Arts, Washington, D.C. 20506  
(202)634-1566. Individuals should  
request form *Individual Grant  
Application NEA-2 (Rev.)*.

## Fellowships for Craftsmen

To enable craftsmen to set aside time  
and/or purchase materials and,  
generally to enable them to advance  
their careers as they see fit.

### Eligibility

Professional craftsmen of exceptional  
talent—glass blowers, metalsmiths,  
weavers, potters, woodworkers,  
etcetera—of any age, medium, or  
aesthetic persuasion. Students are not  
eligible.

### Fellowship Amount

Fellowships are for \$5,000 and there is  
no matching requirement.

### Deadlines

Applications must be postmarked no



	later than December 20, 1975 for work scheduled to begin after June 1, 1976. Notices of approval or rejection will not be sent before May 1976.	Fellowship Amounts	Fellowships are for \$3,000. There is no matching requirement.
	Applications must be postmarked no later than December 20, 1976 for work scheduled to begin after June 1, 1977. Notices of approval or rejection will not be sent before May 1977.	Deadlines	Applications must be postmarked no later than October 15, 1975 for work scheduled to begin after June 1, 1976. Notices of approval or rejection will not be sent before April 1976.
How to Apply	Application forms and <i>Crafts Guidelines</i> may be obtained by contacting the Crafts Coordinator, Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202) 634-1566. Individuals should request form <i>Individual Grant Application NEA-2(Rev.)</i> .	How to Apply	Applications must be postmarked no later than July 1, 1976 for work scheduled to begin after February 1, 1977. Notices of approval or rejection will not be sent before January 1977.
<b>Fellowships for photographers</b>	To allow photographers of exceptional talent to set aside time and/or purchase materials and, generally, to enable them to advance their careers as they see fit. Technical investigations will not be given high priority.	<b>Master Craftsmen Apprenticeship Program</b>	Application forms and guidelines may be obtained by contacting the Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566. Individuals should request form <i>Individual Grant Application NEA-2(Rev.)</i> .
Eligibility	Still photographers of exceptional talent. Students are not eligible.		To enable master craftsmen to hire an apprentice for periods of, generally, nine months to impart their skills to the apprentice, who in turn assists them at their work. Apprenticeships are available for those working in a variety of disciplines such as glass, metal, textiles, wood and ceramics. Apprenticeships are divided into two categories:
Fellowship Amounts	Fellowships ordinarily will not exceed and generally will be \$5,000. There is no matching requirement.		<b>Category I</b> Master craftsmen may apply for one apprentice; no matching funds are required. (Master craftsmen who are not equipped to handle administrative details may apply through a reliable nonprofit, tax-exempt organization which agrees to administer the funds.)
Deadline	Applications must be postmarked no later than April 15, 1976 for work scheduled to begin after December 1, 1976. Notices of approval or rejection will not be sent before November 1, 1976.		<b>Category II</b> Nonprofit, tax-exempt organizations (schools, art centers, crafts workshops, etcetera) are eligible to apply. Organizations may apply for up to five apprentices. Matching funds are required.
How to Apply	Application forms and guidelines may be obtained by contacting the Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566. Individuals should request form <i>Individual Grant Application NEA-2(Rev.)</i> .		
<b>Fellowships for Printmaking and Drawing</b>	To enable artists involved in printmaking and drawing to set aside time and/or materials and, generally to enable them to advance their careers as they see fit.	Eligibility	Master craftsmen in glass, metal, textiles, wood and ceramics, etcetera may apply for a grant that will be used to hire an apprentice of their choice. Apprentices may not apply. Apprentices should have exhibited professional aptitude in their respective media. Master craftsmen must have adequate
Eligibility	Professional printmakers and artists of exceptional talent. Printmakers of any school, age, or aesthetic persuasion are eligible. Students are not eligible.		

	facilities to accommodate a second working professional.		later than January 15, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before June 1976.
Grant Amounts	Grants are for \$3,000 an apprentice. For Category I there is no matching requirement. Category II requires that the grant be matched by an amount at least equal to the amount requested from the Endowment.		Applications must be postmarked no later than December 15, 1976 for projects scheduled to begin after July 1, 1977. Notices of approval or rejection will not be sent before June 1977.
Deadlines	Applications must be postmarked no later than January 1, 1976 for projects scheduled to begin after September 1, 1976. Notices of approval or rejection will not be sent before July 1976.  Applications must be postmarked no later than October 1, 1976 for projects scheduled to begin after May 1977. Notices of approval or rejection will not be sent before April 1977.	How to Apply	Application forms and guidelines may be obtained by contacting the Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566. Applicant organizations should request <i>Project Grant Application NEA-3(Rev.)</i> .
How to Apply	Application forms and <i>Crafts Guidelines</i> may be obtained by contacting the Crafts Coordinator, Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566. Master craftsmen applying for Category I, should request <i>Individual Grant Application NEA-2(Rev.)</i> while organizations applying for Category II, should request <i>Project Grant Application NEA-3(Rev.)</i> .	<b>Visual Arts in the Performing Arts</b>	To make outstanding artists, who are not professional stage or costume designers, available to performing arts groups. Funds will be available to performing arts groups who wish to encourage the participation of artists of exceptional talent in three areas:  1) Design of posters which advertise single productions or season's offerings and have limited signed editions.  2) Design of sets for plays, operas, and dance performances.  3) Design of costumes for plays, operas, and dance groups, with the emphasis on dance groups.  (Numbers 2 and 3 for sets and costumes may be combined in applications. Isamu Noguchi sets for Martha Graham and the Robert Rauschenberg and Jasper Johns sets and costumes for Merce Cunningham are cited as successful examples of numbers 2 and 3.)
<b>Photography: Exhibition Aid</b>	To bring photography exhibitions of contemporary and/or historical importance to the public in a variety of appropriate situations.  Note: Since catalogues are a valuable photographic record, works of art in themselves, and often contain essays of importance to the field, special consideration will be given to funding catalogues of lasting value.		
Eligibility	Universities, museums, community centers, theaters, libraries, churches, prisons, cooperative nonprofit photography galleries, state arts agencies, etcetera that meet the requirements on page 5.	Eligibility	Professional performing groups (dance companies, orchestras, opera companies, theatre companies, etcetera). Individual artists may <i>not</i> apply under this program.
Grant Amounts	Grants will usually not exceed \$10,000 for major exhibitions and \$5,000 for other projects and must be matched by an amount at least equal to the amount requested from the Endowment.	Grant Amounts	Grants for design of posters (number 1 above) will generally not exceed \$1,500 and grants for sets or costumes (numbers 2 and 3 above) will usually not exceed \$5,000. Grants must be matched by an amount at least equal to the amount requested from the Endowment. These funds are mainly intended to be
Deadlines	Applications must be postmarked no		



used for the artists' fees and should not be used to replace funds already in company budgets for costumes, sets, or posters.

**Deadline** Applications must be postmarked no later than January 15, 1976 for projects scheduled to begin after August 1, 1976. Notices of approval or rejection will not be sent before July 1976.

**How to Apply** Application forms and guidelines may be obtained by contacting the Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566. Applicant organizations should request *Project Grant Application NEA-3(Rev.)*.

**Works of Art in Public Places** To give the public access to the best contemporary art in public situations outside museum walls, while providing opportunities, challenges, and employment for the nation's artists of exceptional talent. It is the Endowment's intention that the work of art will contribute to the public's enjoyment, education, and enlightenment; that it will create a favorable climate for the reception of all the arts; and that a distinguished heritage of public art will be passed on to future generations.

The art works may be in any one of the following media: painting (murals), sculpture, prints, crafts (tapestries, ceramics, and weavings), photography (murals). The art should be appropriate both for its immediate site and for the city and region.

Public places are defined as city spaces, outdoor and indoor; proposals for such public places as airports, subways, highways, etcetera, will also be considered. Privately owned land may be used as a site, if such land is either under lease to local government for public purposes, or is what may reasonably be considered as a "public area," i.e. an area to which the general public, or as in the case of a housing development or university complex, the local community has free and unimpeded access.

A significant part of the program is the stimulation of an effective partnership among cities, states, private institutions,

the private sector, and the Federal Government.

Assistance is available in the following categories:

**Group I: Specially Commissioned Work**

Matching grants from \$20,000 to \$50,000 are available for sculpture and from \$10,000 to \$25,000 for murals (painting, prints, photography) that are commissioned for an appropriate site.

**Group II: Purchased Work**

Matching grants from \$10,000 to \$20,000 are available for sculpture and from \$7,500 to \$15,000 for murals (paintings, prints, photography) that are purchased for an appropriate site.

**Group III**

Matching grants up to \$10,000 are available for small projects. Group III is intended to provide opportunities for younger artists, to enable communities and groups to test the idea of public art in their particular situations, and to encourage groups to test situations where public art is not usually considered but would be appropriate, i.e. paintings, prints and small sculpture for interior display in public buildings, in subways, and along highways.

**Eligibility** Cities, towns, other non-federal governmental units, universities, nonprofit tax-exempt groups that meet the requirements on page 5, and state arts agencies. For Group I, artists are selected by a panel consisting of local representatives and nationally recognized arts experts. Artists selected, wherever situated, should be of regional or national significance.

**Grant Amounts** Grants range from \$5,000 to \$50,000 depending on category. All grants must be matched by an amount at least equal to the amount requested from the Endowment. The Endowment recommends that the local funds be raised on as wide a base as is practical for the project.

**Deadlines** There is no specific deadline for application for Category I. However, applications should be received at least six months before the project is scheduled to begin. Applications for Categories II and III must be postmarked

	no later than January 1, 1976 for projects scheduled to begin after July 1, 1976. Notices of approval or rejection will not be sent before June 1976.	Grant Amounts	Grants will usually not exceed \$15,000 and must be matched by an amount at least equal to the amount requested from the Endowment.
	Applications for Categories II and III must be postmarked no later than September 1, 1976 for projects scheduled to begin after July 1, 1977. Notices of approval or rejection will not be sent before June 1977.	Deadlines	Applications must be postmarked no later than October 1, 1975 for projects scheduled to begin after May 1, 1976. Notices of approval or rejection will be sent before April 1976.
How to Apply	Since each application tends to have its unique aspects, any application that does not fit easily into any of these categories should be discussed either by letter or telephone with the Visual Arts Program. Application forms and guidelines may be obtained by contacting the Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566. Organizations should request <i>Project Grant Application NEA-3(Rev.)</i> . Government entities including state arts agencies should request <i>Application for Federal Assistance (Short Form)</i> .		Applications must be postmarked no later than October 1, 1976 for projects scheduled to begin after May 1, 1977. Notices of approval or rejection will not be sent before April 1977.
		How to Apply	Application forms and guidelines may be obtained by contacting the Visual Arts Program, National Endowment for the Arts, Washington, D.C. 20506 (202)634-1566. Applicant organizations should request <i>Project Grant Application NEA-3(Rev.)</i> .
<b>Workshop Program</b>	To assist the production of new work by artists of exceptional talent and to give artists a place to work. This program also encourages artists to test ideas and media, and to devise modes of working together.		
Eligibility	For the purposes of this program, a "workshop" is defined as a <i>place with facilities</i> where a group of artists who share common aesthetic and technical interests come together for the purpose of making or exhibiting works of art in a situation in which they derive stimulation from each other's presence and ideas. The workshop or organization holding the workshop must be tax-exempt.		
	Workshops must have been in existence for at least one year. Workshops must be for the benefit of groups of practicing professional artists. <i>Amateur or adult education groups are not eligible</i> . Workshops may be independent or attached to museums, universities, art schools, etcetera. In the latter case, while students may benefit, the emphasis must be on work by <i>practicing professional artists</i> .		



In a continuing effort to assist the training of arts administrators, the National Endowment for the Arts initiated a Work Experience Internship Program during the Summer of 1973. The success of these sessions has resulted in the program's expansion to include three 13-week sessions a year. The program's purpose is to acquaint arts administrators or potential arts administrators with the policies, procedures, and operations of the National Endowment and to give them an overview of arts activities in this country.

**What Does the Internship Involve?**

Interns are assigned to one of the Program areas of the Endowment, the Chairman's office, the Program Information office, or an administrative office. Each intern is expected to spend approximately two-thirds of his time working as a member of the professional staff to gain a functional view of the Endowment and to assist the office's daily operations. These activities provide detailed knowledge of the Endowment's programs, including policy development, grantmaking procedures, and internal administration.

The remainder of the intern's time involves attending meetings and seminars with Endowment officers and panelists, artists, journalists, federal officials, members of the National Council on the Arts and other leading arts administrators.

**Eligibility**

Participants are selected on a competitive basis on their academic background and prior professional experience. In the past, interns have represented a wide variety of backgrounds. To qualify, candidates must be sponsored by an organization—arts administration graduate program, state arts agency, or other professional nonprofit arts organization. Organizations are welcome to sponsor more than one or two candidates.

**Grant  
Amounts**

Grants will include a fellowship stipend of \$1,950 plus round-trip transportation expenses limited to coach fare. Grants will be awarded to the sponsoring organization. No indirect costs are allowed.

**Deadlines**

Applications for the Spring internship (February 9, 1976 to May 7, 1976) must be postmarked no later than November 21, 1975. Notices of approval or rejection will not be sent before December 12, 1975.

Applications for the Summer internship (June 7, 1976 to September 3, 1976) must be postmarked no later than March 19, 1976. Notices of approval or rejection will not be sent before April 9, 1976.

**How to  
Apply**

Application forms and detailed information are available from the Intern Program Officer, National Endowment for the Arts, Washington, D.C. 20506 (202)634-6380. Sponsoring organizations should request *Project Grant Application NEA-3(Rev.)*.

The following application deadlines are subject to change. Applicants are urged to verify deadlines with the individual programs.

## 1975

- August 1 **Education**  
Artists-in-Schools applications from state arts agencies for school year 1976-77.
- Public Media**  
Regional Development
- August 15 **Special Projects**  
Arts Centers and Festivals (pilot)  
Community Residencies (pilot)  
General Programs  
Services to the Field
- Folk Arts**
- Theatre**  
State Arts Agencies-Theatre Projects
- September 1 **Literature**  
Fellowships for Creative Writers
- September 15 **Public Media**  
Programming in the Arts
- October 1 **Expansion Arts**  
Arts Exposure  
Community Cultural Centers
- Music**  
Independent Schools of Music  
Jazz/Folk/Ethnic Music Program  
Opera Program  
Services to the Field
- Visual Arts**  
Workshops
- October 15 **Visual Arts**  
Crafts Exhibition Aid  
Crafts Workshops  
Fellowships for Printmaking and Drawing
- October 20 **Special Projects**  
Arts Centers and Festivals (pilot)  
Community Residencies (pilot)  
General Programs  
Services to the Field
- Folk Arts**
- November 1 **Expansion Arts**  
Instruction and Training  
Neighborhood Arts Services  
Special Summer Projects

November 1

**Literature**  
Small Presses

**Visual Arts**  
Fellowships for Artists

November 3

**Architecture + Environmental Arts**  
American Architectural Heritage  
Cultural Facilities  
National Theme: "Cityscale"

November 21

**Work Experience Internship**

December 1

**Music**  
Orchestra

December 20

**Visual Arts**  
Craftsmen's Fellowship

## 1976

January 1

**Visual Arts**  
Master Craftsmen Apprenticeship Program  
Works of Art in Public Places, Categories II and III

January 2

**Architecture + Environmental Arts**  
Academic and Professional Research  
Design Fellowships  
Public Education and Awareness  
Services to the Field

**Museum**  
Aid to Special Exhibitions  
Museum Purchase Plan  
Wider Availability of Museums

January 15

**Visual Arts**  
Photography: Exhibition Aid  
Visual Arts in the Performing Arts

**Theatre**  
Professional Theatre Companies  
Professional Theatre Companies with Short Seasons  
Developmental Theatre Companies—New Plays, New Playwrights, New Forms

January 30

**Special Projects**  
Arts Centers and Festivals (pilot)  
Community Residencies (pilot)  
General Programs  
Services to the Field

**Folk Arts**

February 1

**Dance**  
Choreography Fellowships and Production Grants  
General Programs



# Calendar of Application Deadlines

<b>1976</b>		June 15	<b>Music</b> Jazz/Folk/Ethnic Music
February 1	<b>Federal-State Partnership</b> Basic State Agency Grant Internships Program Development	July 1	<b>Visual Arts</b> Fellowships for Printmaking and Drawing
	<b>Visual Arts</b> Artists' Services	July 2	<b>Museum</b> Conservation Renovation (Security, Storage, Climate Control) Museum Training
February 10	<b>Expansion Arts</b> State Arts Agencies	August 1	<b>Education</b> Artists-in-Schools applications from state arts agencies for school year 1977-78.
March 15	<b>Music</b> General Programs		<b>Public Media</b> Regional Development
March 19	<b>Work Experience Internship</b>	September 1	<b>Visual Arts</b> Works of Art in Public Places, Categories II and III
March 31	<b>Theatre</b> Theatre for Youth Services to the Field State Arts Agencies-Theatre Projects	September 15	<b>Public Media</b> Programming in the Arts
April 2	<b>Museum</b> Utilization of Museum Collections Catalogue	October 1	<b>Museum</b> Fellowships for Museum Professionals Services to the Field
April 15	<b>Visual Arts</b> Arts Critics' Fellowships Photographers' Fellowships		<b>Music</b> Independent Schools of Music Opera Services to the Field
May 10	<b>Music</b> Composers/Librettists (Tentative— program to be announced)		<b>Visual Arts</b> Crafts Exhibition Aid Crafts Workshops Master Craftsmen Apprenticeships Workshops
May 15	<b>Public Media</b> Media Studies	October 15	<b>Visual Arts</b> Fellowships for Artists
May 30	<b>Special Projects</b> Arts Centers and Festivals (pilot) Community Residencies (pilot) General Programs Services to the field <b>Folk Arts</b>	December 1	<b>Music</b> Orchestra
June 1	<b>Dance</b> Management and Administration General Programs Resident Professional Dance Companies Services to the Field	December 15	<b>Visual Arts</b> Photography: Exhibition Aid
	<b>Federal-State Partnership</b> Program Development	December 20	<b>Visual Arts</b> Craftsmen's Fellowships
June 2	<b>Architecture + Environmental Arts</b> Academic and Professional Research Assistance to State Arts Agencies Public Education and Awareness		





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**North Central States:** Illinois, Indiana,  
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Dakota, South Dakota, Wisconsin  
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**Pacific States:** Alaska, American  
Samoa, California, Hawaii, Nevada,  
Oregon, Washington  
Dale Kobler, Regional Coordinator  
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Sausalito, California 94965

**Publications**

*Americans and the Arts*,  
Associated Councils of the Arts, 1974.  
Highlights of a public opinion survey of  
American's attitudes toward the arts and  
cultural activities.

Available from:  
ACA Publications  
1564 Broadway  
New York, New York 10036  
\$2.00 prepaid

*Annual Report 1974, National  
Endowment for the Arts, National  
Council on the Arts*  
List of grants awarded by the Arts  
Endowment during Fiscal Year 1974  
with brief descriptions of Program  
areas.

Available from:  
Superintendent of Documents  
U.S. Government Printing Office  
Washington, D.C. 20402  
\$2.60

*Artists in the Classroom*,  
Connecticut Commission on the Arts,  
1973.

Examination of some of the  
untraditional roles the arts play in  
education, including case studies and  
interviews with artists, teachers,  
administrators and students  
participating in the Artists-in-Schools  
Program in Connecticut.

Available from:  
Connecticut Commission on the Arts  
340 Capitol Avenue  
Hartford, Connecticut 06106  
Free

*Artists in Schools, Like a humming in  
the air*,  
National Endowment for the Arts, 1973.  
This book recounts impressions of  
Bennett Schiff as he witnessed  
musicians, poets, dancers, sculptors,  
city planners, and filmmakers working in  
elementary and secondary schools in  
Alabama, California, Minnesota,  
Nebraska, Rhode Island, and Wyoming  
in 1972.

Available from:  
Program Information Office  
National Endowment for the Arts  
Washington, D.C. 20506  
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*City Options*,  
Architecture + Environmental Arts,  
National Endowment for the Arts, 1975.  
Descriptions of projects assisted by  
Architecture + Environmental Arts'  
National Theme program "City  
Options," during Fiscal Years 1974 and  
1975. Information includes statistics on  
applications submitted and those  
approved.

Available from:  
Program Information Office  
National Endowment for the Arts  
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*Cultural Directory: Guide to Federal  
Funds and Services for Cultural  
Activities*,

Associated Councils of the Arts and the  
Federal Council on the Arts and the  
Humanities, 1975.

Comprehensive guide to more than 250  
Federal Government programs offering  
funds and/or services to individuals,  
groups and cultural institutions. This  
publication also describes 47 cultural  
advisory groups and outlines laws of  
particular interest to the arts  
community. Paperbound, fully indexed,  
356 pages.

Available from:  
ACA Publications  
1564 Broadway  
New York, New York 10036  
\$4.00 prepaid

*The Cultural Post*,  
National Endowment for the Arts,  
(published four to five times a year).  
Described as "a new vehicle for cultural  
ideas" and "an officially occasional  
publication and not a journal of record  
in any sense" by Nancy Hanks,  
Chairman of the National Endowment  
for the Arts, this publication aims at  
giving timely information on programs,  
grant projects, and information from the  
field.

Available from:  
Program Information Office  
National Endowment for the Arts  
Washington, D.C. 20506  
Free



*A Directory of American Poets,*  
Poets and Writers, Inc., 1975.

This directory contains information about more than 1,500 living poets whose work has been published in the United States. The primary purpose of the publication is to help groups and individuals locate contemporary poets to sponsor appearances by them.

Available from:

Publishing Center for Cultural  
Resources

27 West 53rd Street

New York, New York 10019

\$6.00 softbound

\$12.00 hardbound.

*Federal Architecture: A Framework for  
Debate,*

The Federal Architecture Project,  
National Endowment for the Arts, 1974.

An interim report by the ad hoc task force appointed to review and expand the 1962 *Guiding Principles for Federal Architecture*. This is part of the Federal Design Improvement Program undertaken in response to a Presidential request in 1972.

Available from:

The Federal Architecture Project

1312 18th Street, N.W.

Washington, D.C. 20036

Free

*Federal Architecture: Multiple-Use  
Facilities,*

The Federal Architecture Project,  
National Endowment for the Arts, 1974.

Staff report for the Federal Architecture Task Force setting forth findings and exploring strategies for achieving the objectives of multiple-use of federal office buildings.

Available from:

The Federal Architecture Project

1312 18th Street, N.W.

Washington, D.C. 20036

Free

*Federal Architecture: Adaptive Use,*  
The Federal Architecture Project,  
National Endowment for the Arts, 1975.

Second staff report for the Federal Architecture Task Force with implications and conclusions on the need for federal buildings to be accessible to the public, and to contribute to the quality of their surroundings.

Available from:

The Federal Architecture Project  
1312 18th Street, N.W.

Washington, D.C. 20036

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*Federal Design Matters,*  
National Endowment for the Arts,  
(Issued quarterly.)

Newsletter containing information and ideas relating to federal design.

Available from:

Superintendent of Documents

U.S. Government Printing Office

Washington, D.C. 20402

\$3.00 for subscription rate

.70 per issue (No back issues are available.)

*Federal Funding Sources for Cultural  
Facilities,*

National Endowment for the Arts, 1974.

Distillation of material from *Cultural  
Directory* (see above) and *A Guide to  
Federal Programs: Programs and  
Activities Related to Historic  
Preservation* (published by the National  
Trust for Historic Preservation).

Available from:  
Architecture + Environmental Arts  
Program  
National Endowment for the Arts  
Washington, D.C. 20506

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*The Place of the Arts in New Towns*,  
Educational Facilities Laboratories, Inc.,  
1973.

This report is a joint effort of the American Council for the Arts in Education, Educational Facilities Laboratories, and the Architecture + Environmental Arts Program of the Arts Endowment. It reports the experiences, problems, and aspirations of persons involved in planning of arts programs and facilities in communities of all sizes.

Available from:

Educational Facilities Laboratories, Inc.  
477 Madison Avenue  
New York, New York 10022  
\$3.00

*Preserving The Moving Image*,  
Corporation for Public Broadcasting  
and National Endowment for the Arts,  
1974.

Written by Ralph Sargent, this book presents background on the art of preserving the moving images of film and television, a survey of opinion on conditions in the field, and prospects for new image technologies in the laboratory and in the marketplace.

Available from:

Corporation for Public Broadcasting  
888 16th Street, N.W.  
Washington, D.C. 20006  
\$3.95

*Reusing Railroad Stations*,  
Educational Facilities Laboratories, Inc.,  
1974.

This publication is a call to rescue railroad stations and rehabilitate them into structures combining several uses (arts, education, social services, commercial purposes). Railroad stations have been singled out because their disappearance is so imminent, because their vigor and ingenuity are so typically American, and because they are a man-made resource of great potential benefit. This report, researched by Hardy Holzman Pfeiffer Associates, should be read as a metaphor for reuse of old buildings in general.

Available from:

Educational Facilities Laboratories, Inc.  
477 Madison Avenue  
New York, New York 10022  
\$4.00

*Museums USA: A Survey Report*,  
National Endowment for the Arts, 1975.  
The full research survey prepared by the National Research Center for the Arts, Inc., an affiliate of Louis Harris Associates, Inc., for the Endowment.

Available from:

Superintendent of Documents  
U.S. Government Printing Office  
Washington, D.C. 20402  
\$7.70

Stock Number: 036-000-00025-2

*Museums USA*,  
National Endowment for the Arts, 1975.  
Major publication giving the results of a survey conducted by the National Research Center for the Arts, Inc. of 1,821 art, history, science and other museums in the United States. First survey of this kind to be conducted in the United States of museums of all types. Paperbound, 200 pages, with 65 color graphs and tables.

Available from:

Superintendent of Documents  
U.S. Government Printing Office  
Washington, D.C. 20402  
\$4.40

Stock Number: 036-000-00024

*National Endowment for the Arts, What It Is—What It Does*,

National Endowment for the Arts.  
Brochure giving a brief description of Endowment goals, structure, and programs. Available in English, French, German, Japanese, and Spanish.

Available from:

Program Information Office  
National Endowment for the Arts  
Washington, D.C. 20506  
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